



The University of Mississippi

DEPARTMENT OF HUMAN RESOURCES
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REQUEST TO TRANSFER A TRANSCRIPT
The University of Mississippi

TO: Registrar's Office, Martindale Center

- I have accepted employment at the University in an instructional or professional capacity.
- I also received my degree from this University.
- I request that a copy of my transcript be sent to the Department of Human Resources for my personnel file.

(Name, Printed)

(Signature)

(Student I.D. Number)

(Date)