

Notes from Academic Advising Network meeting on September 13, 2007. Lunch was served from 11-12:00 and a meeting followed from 12:00-1:00.

Teresa McCarver demonstrated the Campus Management system from the students' perspective. Logging on as a student, Teresa showed us students' menu page and took us through the process of adding and dropping classes. Her demonstration elicited feedback from advisors and the following points were made:

- Course favorites – students do not need to put classes in favorites prior to registering unless they are co-requisites. A common mistake students make is to put classes in to use the favorites page instead of the registration page and fail to actually register for classes.
- FERPA – the last option on students' online menu is Student Educational Record Release. Students can use this page to give their parents or guardians access to their educational records.
- Withdrawing from the University – Students can drop to zero hours regardless of holds. A question was raised as to whether students had to apply for readmission in the fall if they withdrew from classes in the summer.
- Status of SAP waitlisting function – Holly Reynolds informed advisors that IT was working on a waitlisting function that was planned to be in operation for the Spring pre-registration period. Requests were made for additional information. Ann Canty will invite Maurice Eftink to the next advisors' meeting.

Drew Taggart, ASB President spoke about students' concerns regarding advising. In addition to working with students as President of the Associated Student Body, Drew also worked in the computer lab during orientation. He made the following points:

- Students prefer to have one advisor for their undergraduate years rather than multiple advisors.
- The use of undergraduate students as advisors causes problems for advisees.
- It is important to give a list of options to students regarding classes. For example, Business advisors gave advisees sheets that listed courses that satisfied humanities, social sciences, etc. Holly noted that she gave all Liberal Arts students a similar sheet for the BA and BS.
- Betty Crouther stated that in the morning of the last transfer orientation, no one was in the computer lab to help students with their schedule and those students came into the FTDC. Sue Mossing stated that orientation lab assistants were in the lab prior to the start of scheduled advising meetings and that perhaps these were students who got a jump on the process.

The next meeting will be hosted by Karen Schiferl on October 12, 2007 in room 130 of the Fed Ex Athletic Academic Support Center.