

The University of Mississippi  
Student Organizations  
Constitution Template

**Article I- Name**

The name of this club shall be *(name of organization)*, referred to hereafter as 'the club'.

**Article II- Purpose**

State the purpose/mission of your organization - the reasons why you exist. This can be in a list format, or in a paragraph.

**Article III-Membership**

***Section 1: Eligibility for Membership***

Who is eligible to join? Who is ineligible? Faculty/staff? Please explain fully the criteria for membership.

***Section 2: Requirements for Membership***

What procedures must a potential member follow to become an official member? Dues? Initiation process?

***Section 3: Affiliation***

If your organization is affiliated with any regional/national organizations, please state those affiliations here.

**Article IV- Officers**

***Section 1: Officer Qualifications***

Identify what qualifications a student must have to be eligible to be an officer. This may include GPA, length of time in organization, previous experience, etc. All officers must be enrolled University of Mississippi students.

***Section 2: Elected Officers***

List the positions in descending order (e.g., President, Vice-President, etc).

***Section 3: Duties of Officers***

List each officer position and their duties. You can include this information in Section 2 if you prefer. Term of office should also be addressed (e.g., academic year, August 20, 2008 - May 5, 2009)

**Article V: Elections**

***Section 1: Nomination Process***

State how officer candidates will be nominated (by a current officer/member, self-nomination, etc.) and the timeline associated with the nomination process.

***Section 2: Election***

Election procedures, method of voting (secret ballot, etc.), and number of terms a person can serve, and when the elections will be held.

## **Article V: Advisor**

### ***Section 1: Selection***

Indicate how your club will choose an advisor. Note: All club advisors MUST be an employee of the University of Mississippi (Oxford campus).

### ***Section 2: Duties***

What do you want your advisor to do? What is the advisor responsible for.

## **Article VI- Meetings**

### ***Section 1: Regular Meeting/Club Activities***

Address how often meetings will occur, any regular club activities, etc., process to notify members of meetings/activities. Where will the meetings occur?

## **Article VII: Finances**

### ***Section 1: Dues (optional)***

State here if members are required to pay dues, and if so, how much that will be.

## **Article IV- Equal Opportunity and Affirmative Action**

The *(name of organization)* admits students without regard to their race, religion, color, age, sexual orientation, or national or ethnic origin to all the rights, privileges, programs, and other activities, generally accorded or made available to members of the organization.

## **Article XI- Amendments**

### ***Section 1: Ratification***

Identify the process to be used regarding proposed constitutional amendments: voting procedures, timeline, etc.

### ***Section 2: Submittal to Department of Campus Recreation***

Any changes made to this constitution must be submitted to the Department of Campus Recreation within 10 days.

PLEASE NOTE:

The above amendment MUST be included in any all-new constitutions.

ADOPTED: "May 24, 2005" (put date that you complete constitution)