

**Admissions Policies and Procedures
Department of Curriculum and Instruction
School of Education, University of Mississippi
University, MS 38677**

Doctor of Education - Elementary Education

Students applying to the Doctor of Education program in the Department of Curriculum and Instruction should follow the admission policies and procedures outlined in this document. For someone who does not already hold a teaching certificate, completing this graduate degree ***does not*** meet the requirements for eligibility to hold a teaching certificate.

1. Students must be approved for admissions by the C & I Admissions Committee **before** enrolling in course work as a degree candidate.
2. Selection will occur once a year as stated in the schedule below:

SEMESTER ENROLLING	COMPLETED APPLICATION DEADLINE*
Summer & Fall	April 1

To be considered for admission, **ALL MATERIALS must be on file by the application deadline. If materials are received after scheduled deadlines you will not be admitted into a program until the next semester.*

3. **Admission Requirements:**

- Verification of National Board of Professional Teaching Certification
OR
Official Copy of one of the exams listed below:
 - Praxis II - Principles of Learning and Teaching (PLT): **Minimum Score 164.**
Elementary - Test # 0522 or 0523.

 - Praxis II - Subject Area Exam:
Elementary Education: Curriculum, Instruction & Assessment - Test # 0016
Minimum Score 147
Elementary Education: Curriculum Instruction & Assessment – Test #0011
Minimum Score 170

Praxis scores are sent to the Dean's office in the School of Education. When you receive notification that your scores have been sent call (662) 915-3846.

- A minimum GPA of 3.5 on all previous graduate work
- At least two years successful experience as a professional employee of a school/college (**exceptions must be submitted to the Graduate Coordinator for graduate committee consideration**).
- Two Disposition Assessment Forms completed as indicated on the form.
- Completion of a 2-hour written preliminary exam on an assigned topic set forth by the faculty of the Department of Curriculum and Instruction on the first Friday of March.

Participate in an oral interview with faculty representatives on the day of the preliminary exam.

- ◆ A typewritten admission statement submitted prior to the preliminary oral/written examination which includes the following information:
 - autobiographical narrative (educational background, teaching experiences, interests in research and further education, and other pertinent information).
 - statement of personal philosophy of teaching and learning.
 - reasons for wanting to enter the Doctor of Education (Ed.D.) elementary education program.
 - description of experiences (for example, work, education, personal and professional development opportunities, leadership) that have prepared candidates to enter the doctoral program; background that strengthens candidacy for admission to the program.
- Candidates must attend a Graduate Orientation Session during the semester in which they are admitted. Failure to attend one of these sessions will result in de-enrollment from classes.

4. Admission Status

Full Admission Status

- Applicants that meet all requirements as listed above will be admitted in full standing.
- Applicants with a GPA of 4.0 on all previous graduate work, regardless of test scores, may be recommended for full standing with departmental approval, however **all** applicants who do not hold National Board Certification must take the appropriate test and submit scores to the department.

Conditional Admission Status

- Candidates who do not meet the minimal Ed.D. Praxis II score levels have the option of retaking the Praxis II exam or successfully completing six (6) hours of graduate course credits prior to beginning the EdD degree program. The six (6) hours of graduate coursework are to be determined by their advisor. A grade of B or higher must be maintained in these courses. These six (6) hours may (though not necessarily) be applied toward the candidate's degree and their program must include an additional six (6) hours beyond the required Ed.D. curriculum. As a result, a candidate that is admitted conditionally to the Ed.D. program will have a total of 105 hours rather than the usual 99.
- Conditional admission candidates who fail to meet the conditions of their admission will not be granted full admission.
- Financial aid does not apply to conditional status.

Applicants denied twice for admission to a program in the Department of Curriculum and Instruction based on not meeting the requirements established by the Department of Curriculum and Instruction Graduate Faculty will no longer be considered for admission.