Meeting Notes from 06/23/2004, 10:00 am, Weir Hall Conference Room

Present: Teresa Baxter, Maurice Eftink, Gordon Fellows, Kathy Gates, Kevin Herrera, Ron Kitchens, Amy Mark, Johnny Price, Penny Rice, Dawn Wilkins

Classroom Technology Project:

Rice passed out handouts containing photos and information for each of the classrooms proposed by department chairs as candidates to receive technology upgrades this year. These handouts may be viewed at www.olemiss.edu/depts/ftdc/2004candidateclassrooms/. This year's candidate classrooms are Anderson 235, Bishop 101, Bishop 102, Bishop 103, Bishop 104, Bondurant 107E, Bondurant 107W, Bondurant 112W, Business School Podiums, Conner 211, Conner 212, Old Chemistry 309, Peabody 202, Scruggs 128, Scruggs 153, Scruggs 154, Scruggs 156, Scruggs 158, Scruggs 163, and Weir 106. Portable Carts were also requested for Accountancy and Business. It was noted that Joe Urgo requested some type of window treatments of high quality for the classrooms in Bondurant, especially those on the west wing.

- Uddin asked to have Carrier 213 added to the list of candidate classrooms. This is the Engineering Computer Graphics Lab.
- Amy asked to add the Library Classroom to the list of candidates.
- Eftink reported that we have $100-125k to work with.
- Price reported that, based on last year's costs, we should allow $11,000 for rooms with a projector and wall plate and $20,000 for rooms receiving a full lectern.

The committee recommended that the following rooms receive technology upgrades this year.

Room	Technology	Approximate Cost
Anderson 235	Ceiling Mounted Projector, Wall Plate, Xtron Controller	$11,000
Bishop 101 **or** 102	Ceiling Mounted Projector, Wall Plate, Xtron Controller	$11,000
Bishop 103 **or** 104	Full Multimedia Lectern	$20,000
Bondurant 107E, 107W, **or** 112W	Full Multimedia Lectern	$20,000
Conner 211 **and** 212	Replacement Projectors	$6,000+
Library Classroom	Ceiling Mounted Projector, Wall Plate, Xtron Controller	$11,000
Old Chemistry 309	Ceiling Mounted Projector, Wall Plate, Xtron Controller	$11,000
Scruggs 128	Full Multimedia Lectern	$20,000
Weir 106	Replacement Projector	$6,000

The department chair recommending the rooms in Bishop and Bondurant will be asked to make the decision on which one of their rooms they would prefer to receive the equipment.

Information Technology

Gates gave an update on ongoing IT projects.
- Licenses for Norton Antivirus have been purchased for students. All UM students will be able to download Norton Antivirus for free using their WebID.
- Blackboard has now been integrated with Campus Management. Instructors can now "Blackboard Enable" their courses through the Online Services for Faculty interface. Once an instructor enables a course, the course will automatically be created within Blackboard. Students on the official course roll will then be automatically added to Blackboard for that course during a nightly update. This will be a great time-saving device for faculty because they will no longer have to manually enroll the students in Blackboard. The enrollments will now be synchronized and any future adds or drops will be handled automatically.
- The IT part of Orientation will be held in Weir Hall this year. Orientation will be allowed to use the IT Student Labs to assist students with registering for classes. The student labs will be moved into rooms 104 and 107 on Orientation dates to allow for this.

Meeting was adjourned at 11:30 am.