JAMES O. EASTLAND COLLECTION
FILE SERIES: 5
OFFICE FILES

File Series 5 is comprised of five boxes holding an array of material related to the administration of U.S. Senator James O. Eastland’s congressional office. These include extensive files related to furniture/equipment, office finances, and personnel. Two files in Box 5 contain copies of telegrams sent by the office in 1976-1977 as well as a computer-generated list of names and contact information for an unknown purpose.

Researchers seeking further information on the administration of the congressional office and its staff should also consult the following subseries: Executive Secretary/Virginia Simmerman; Executive Secretary/Jean Allen; Mississippi Office/C.B. Curlee & Wilburn Buckley; Administrative Assistant/Courtney C. Pace; Legislative Aide/Frank Barber; Legislative Aide/Bill Simpson; and Legislative Aide/Sam Thompson.

**BOX 1: ADVERTISEMENTS – ENVELOPES (1 of 2)**
Folder 1-1. Advertisements
Folder 1-2. Announcements (1 of 2)
Folder 1-3. Announcements (2 of 2)
Folder 1-4. Business Cards
Folder 1-5. Capitol Room Reservations
Folder 1-6. Contact Information
Folder 1-7. Directories of Outside Groups
Folder 1-8. Envelopes (1 of 2)

**BOX 2: ENVELOPES (2 of 2) – OFFICE FINANCES – 1955**
Folder 2-01. Envelopes (2 of 2)
Folder 2-02. Forms and Passes Relating to Senate Chamber and Whitehouse
Folder 2-03. Furniture/Equipment – 1942
Folder 2-04. Furniture/Equipment – 1948
Folder 2-05. Furniture/Equipment – 1949
Folder 2-06. Furniture/Equipment – 1950
Folder 2-07. Furniture/Equipment – 1951
Folder 2-08. Furniture/Equipment – 1952
Folder 2-09. Furniture/Equipment – 1953
Folder 2-10. Furniture/Equipment – 1954
Folder 2-11. Furniture/Equipment – 1955
Folder 2-12. Furniture/Equipment – 1956
Folder 2-14. Furniture/Equipment – 1959
Folder 2-16. Furniture/Equipment – 1961
Folder 2-17. Furniture/Equipment – 1962
Folder 2-18. Furniture/Equipment – 1963
Folder 2-19. Furniture/Equipment – 1964
Folder 2-20. Furniture/Equipment – 1965
Folder 2-22. Furniture/Equipment – 1967
Folder 2-23. Furniture/Equipment – 1968
Folder 2-25. Furniture/Equipment – 1970
Folder 2-27. Furniture/Equipment – 1972
Folder 2-29. Furniture/Equipment – 1974
Folder 2-30. Furniture/Equipment – 1975
Folder 2-32. Furniture/Equipment – 1977
Folder 2-33. Furniture/Equipment – 1978
Folder 2-34. Furniture/Equipment – 1970s
Folder 2-35. Furniture/Equipment – No Date
Folder 2-36. Literature for Constituents
Folder 2-37. Manuals (1 of 2)
Folder 2-38. Manuals (1 of 2)
Folder 2-39. Office Finances – 1941
Folder 2-40. Office Finances – 1942
Folder 2-41. Office Finances – 1943
Folder 2-42. Office Finances – 1944
Folder 2-43. Office Finances – 1945
Folder 2-44. Office Finances – 1946
Folder 2-45. Office Finances – 1947
Folder 2-46. Office Finances – 1948
Folder 2-47. Office Finances – 1949
Folder 2-48. Office Finances – 1940s
Folder 2-49. Office Finances – 1950
Folder 2-50. Office Finances – 1951

**BOX 3: OFFICE FINANCES -- 1952 – OFFICE FINANCES -- 1977**
Folder 3-01. Office Finances – 1952
Folder 3-02. Office Finances – 1953
Folder 3-03. Office Finances – 1954
Folder 3-04. Office Finances – 1955
Folder 3-05. Office Finances – 1955 -- Speech Funding
Folder 3-06. Office Finances – 1956
Folder 3-07. Office Finances – 1957
Folder 3-08. Office Finances – 1958
Folder 3-09. Office Finances – 1959
Folder 3-10. Office Finances – 1960
Folder 3-11. Office Finances – 1961
Folder 3-12. Office Finances – 1962
Folder 3-13. Office Finances – 1963
Folder 3-14. Office Finances – 1964
Folder 3-15. Office Finances – 1965
Folder 3-16. Office Finances – 1966
Folder 3-17. Office Finances – 1967
Folder 3-18. Office Finances – 1968
Folder 3-19. Office Finances – 1969
Folder 3-20. Office Finances – 1970
Folder 3-21. Office Finances – 1971
Folder 3-22. Office Finances – 1972
Folder 3-23. Office Finances – 1973
Folder 3-24. Office Finances – 1974
Folder 3-25. Office Finances – 1975
Folder 3-26. Office Finances – 1976
Folder 3-27. Office Finances – 1977

**BOX 4: OFFICE FINANCES 1978 – STATIONARY**

Folder 4-01. Office Finances – 1978
Folder 4-02. Office Finances – No Date
Folder 4-03. Office Personnel – 1941
Folder 4-04. Office Personnel – 1942
Folder 4-05. Office Personnel – 1943
Folder 4-06. Office Personnel – 1944
Folder 4-07. Office Personnel – 1945
Folder 4-08. Office Personnel – 1946
Folder 4-09. Office Personnel – 1947
Folder 4-10. Office Personnel – 1948
Folder 4-11. Office Personnel – 1949
Folder 4-12. Office Personnel – 1950
Folder 4-13. Office Personnel – 1951
Folder 4-14. Office Personnel – 1952
Folder 4-15. Office Personnel – 1953
Folder 4-16. Office Personnel – 1954
Folder 4-17. Office Personnel – 1955
Folder 4-18. Office Personnel – 1956
Folder 4-19. Office Personnel – 1957
Folder 4-43. Office Personnel – No Date
Folder 4-44. Office Protocol
Folder 4-45. Jackson, Mississippi Office
Folder 4-46. Ruleville, Mississippi Office
Folder 4-47. Capitol Police Board
Folder 4-48. Committee to Audit and Control the Expenses of the Senate
Folder 4-49. Committee on Rules and Administration
Folder 4-50. Office of the Sergeant at Arms
Folder 4-51. Select Committee on Standards and Conduct
Folder 4-52. Senate Dining Room
Folder 4-53. Senate Reference Center
Folder 4-54. Superintendent of Senate Office Buildings
Folder 4-55. Senate Envelopes
Folder 4-56. Stationary

**BOX 5: TELEGRAMS SENT –UNIDENTIFIED LIST OF NAMES AND CONTACT INFORMATION**
Folder 5-01. Telegrams Sent August – December 1976
Folder 5-02. Telegrams Sent January – June 1977
Folder 5-03. List of Names and Contact Information (1 of 3)
Folder 5-04. List of Names and Contact Information (2 of 3)
Folder 5-05. List of Names and Contact Information (3 of 3)