

Spring Statewide Seminar for Mississippi Justice Court Clerks



**Terrace Resort Hotel
Tunica, Mississippi
May 7-8, 2009**

**Coordinated by:
The Mississippi Judicial College
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JUSTICE COURT CLERKS STATEWIDE SEMINAR
Harrah's Terrace Resort Hotel ~ Robinsonville, Mississippi
May 7-8, 2009

The Mississippi Judicial College will conduct a seminar for the Justice Court Clerks at the ***Harrah's Terrace Resort Hotel, 13615 Highway 61 North, Robinsonville, Mississippi (Tunica)***. This seminar will provide you with six (6) hours of legislatively mandated training.

If you plan to attend the seminar please complete the enclosed registration form and fax or mail it to the Mississippi Judicial College, attention Kathy Alexander, by April 3, 2009.

MAKING YOUR RESERVATIONS

You may make reservations by dialing **1-800-HARRAHS (1-800-427-7247)**. Please identify yourself as attending the ***Justice Court Clerk*** program sponsored by the Mississippi Judicial College (**group code S05CLE9**) so that you might receive the conference rate of \$59.00. **Please be sure to mention this group code.** Please make your reservations before ***April 3, 2009*** (The room block will be dropped at this time). Hotel check in time is 4:00 p.m. and checkout time is 11:00 a.m. Although your room will be placed on the master bill of the MJC, you must guarantee your room with a major credit card. Should cancellation of individual reservations become necessary, the Terrace Hotel requires 72 hour notice prior to the scheduled check-in time. The judicial college will pay the conference rate of \$59.00 for one room the night of Thursday, May 7, 2009 for each clerk living more than thirty (30) miles from Robinsonville. Meals will be reimbursed at the MJC rate. The hotel requires a credit card or \$50.00 cash deposit at check in for all guests to insure payment of incidentals.

REGISTRATION: Registration will be held from 11:00 a.m. until 1:00 p.m. on Thursday, May 7, 2009 in the pre-function area of the Grand Terrace Ballroom. You will be on your own for lunch.

PROGRAM: The judicial college program will begin at 1:00 p.m. on Thursday, May 7 and will conclude at noon on Friday, May 8. Seminar topics include:

- *Report from the State Auditor*
- *Report from the Attorney General*
- *Panel Discussion of Current Issues*
- *Clyde Ray Webber, Clerk of Court & Humorist*
- *E-Citations*
- *Legal Research*

The MJC Board of Governors has adopted a 100% attendance policy at all seminars and justice court clerks will be required to attend 100% of the program to be reimbursed.

TRAVEL: Justice Court Clerks who drive personal vehicles will be reimbursed at the rate of .55 cents per mile.

NOTE: *Due to problems which have arisen from the ever increasing number of participants at our seminars, MJC will not be able to accommodate deputy clerks at our statewide seminars. Thank you for your understanding and assistance in implementing this policy.*

REGISTRATION FORM

JUSTICE COURT CLERKS SPRING STATEWIDE SEMINAR Harrah's Terrace Resort Hotel ~ Robinsonville, Mississippi May 7-8, 2009

If you plan to attend this seminar, please return this form by *April 3* to:

Kathy Alexander
Mississippi Judicial College
P.O. Box 8850
University, MS 38677
Phone: 662-915-5955
Fax: 662-915-7845

NAME _____ COUNTY _____

BUSINESS ADDRESS _____

BUS. PHONE _____ FAX NO. _____

POSITION IN COURT _____

E-MAIL _____

- I have made reservations directly with the hotel.
- No room needed.
- Please check if any of the above information has changed.

Please list below any questions that you would like to have answered about any topic covered at this seminar. Your questions will be forwarded to the appropriate speaker. Thank you!
