

**Chancery Court Clerks Statewide Seminar  
February 10-12, 2009  
Cabot Lodge Millsaps ~ Jackson, Mississippi**

The Mississippi Judicial College will conduct a statewide seminar for Chancery Court Clerks at the Cabot Lodge Millsaps, 2375 North State Street, Jackson, Mississippi on February 10-12, 2009. This seminar will provide you with (12) twelve hours of training, which when added to your six hours given for attending court, will complete your 18-hour statutory training requirement.

If you plan to attend the seminar please complete the enclosed registration form and mail or fax (662-915-7845) it to MJC by January 15.

**PLEASE NOTE: YOU MUST MAKE YOUR OWN ROOM RESERVATION!**

Reservations for this event may be made by calling **601-948-8650** and informing the reservationist that you are attending the **MS Judicial College/Chancery Clerks Seminar**. Although your room will be placed on the master bill of the Mississippi Judicial College, you must present a credit card for the room to be held.

The Cabot Lodge has reserved a block of rooms for you for the nights of Tuesday, February 10 and Wednesday, February 11. The single or double rate is \$79. The judicial college will pay for rooms at the \$79.00 rate the nights of February 10 and February 11. Meals will be reimbursed at the MJC rate.

***The room block will be held until January 20, 2009.***

Reservations made after the reservation deadline will be subject to the best available rate at the time the reservation is made, on a space available basis. Hotel check-in is at 3:00 p.m. and check-out is 12:00 noon

**REGISTRATION:** Registration will be held from 11:00 a.m. to 1:00 p.m. Tuesday, February 10. **Lunch will be provided Tuesday, February 10 during registration from 11:30 - 12:45 and Wednesday, February 11.**

**PROGRAM:** The program will begin at 1:00 p.m. on Tuesday, February 10, and will conclude at noon on Thursday, February 12. Seminar topics include:

- *Report from the Auditor*
- *Legislative Update*
- *Domestic Violence Protective Orders*
- *Motivational Speaker*
- *Basics of E-Mail, Word, Excel*
- *Bankruptcy Issues*
- *Appeals to the Supreme Court*
- *Miscellaneous Duties of Chancery Clerk*
- *Panel of Current Issues*

***The MJC Board of Governors has adopted a 100% attendance policy at all seminars and chancery clerks will be required to attend 100% of the program to be reimbursed.***

**TRAVEL:** Chancery Court Clerks who drive personal vehicles will be reimbursed at the rate of 58.5 cents per mile.

## REGISTRATION FORM

### CHANCERY COURT CLERKS STATEWIDE SEMINAR CABOT LODGE MILLSAPS ~ JACKSON, MISSISSIPPI February 10-12, 2009

If you plan to attend this seminar, please return this form by *January 15, 2009* to:

**Kathy Alexander**  
**Mississippi Judicial College**  
**P.O. Box 8850**  
**University, MS 38677**  
**Phone: 662-915-5955**  
**Fax: 662-915-7845**

NAME \_\_\_\_\_ COUNTY \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_

\_\_\_\_\_

BUS. PHONE \_\_\_\_\_ FAX NO. \_\_\_\_\_

E-MAIL: \_\_\_\_\_

- I have made reservations directly with the hotel.
- No room needed.
- Please check if any of the above information has changed.