

# **Fall Statewide Seminar for Mississippi Municipal Court Clerks**



**Pearl River Resort  
Choctaw, Mississippi  
September 10-11, 2009**

**Coordinated by:  
The Mississippi Judicial College  
P. O. Box 8850  
University, Mississippi 38677  
Phone: 662-915-5955  
Facsimile: 662-915-7845  
Web Site: <http://www.olemiss.edu/depts/mjc>**

**MUNICIPAL COURT CLERKS FALL STATEWIDE SEMINAR**  
**Pearl River Resort ~ Choctaw, Mississippi**  
**September 10 -11, 2009**

The Mississippi Judicial College will conduct a seminar for the Municipal Court Clerks at the *Pearl River Resort, Hwy. 16 West, Choctaw, Mississippi*. This seminar will provide clerks with six (6) hours of legislatively mandated training. If you plan to attend the seminar please complete the enclosed registration form and fax or mail it to the Mississippi Judicial College, attention Kathy Alexander, by *August 15<sup>th</sup>*.

**PLEASE NOTE: YOU MUST MAKE YOUR OWN ROOM RESERVATION!**

You may make reservations by dialing the **Pearl River Resort Room Reservations Department** at **1-800-557-0711**. Please identify yourself as attending the Municipal Court Clerk program sponsored by the Mississippi Judicial College (group code **MJCI09C**) to receive the conference rate of \$70.00. **Please make sure you mention this group code.** Please make your reservations before *August 15<sup>th</sup>* (The room block will be dropped at this time). Hotel check-in time is 4:00 p.m. and check-out time is 11:00 a.m. The Mississippi Judicial College will pay the conference rate of \$70.00 for one room the night of September 10<sup>th</sup> for each clerk living more than thirty (30) miles from Choctaw. Although your room will be placed on the master bill of the Mississippi Judicial College you must guarantee your room with a credit card. A \$50.00 incidental deposit is required for any guest wishing to activate phone or in room movies; this may be accepted in the form of cash or credit card. Meals will be reimbursed at the MJC rate. ***All events will be held in the Golden Moon Hotel but the overnight rooms will be in the Silver Star Hotel. The Pearl River Resort will run a shuttle service between the Silver Star and Golden Moon Hotels.***

**REGISTRATION:** Registration will be held from 11:00 a.m. until 1:00 p.m. on Thursday, September 10<sup>th</sup> in the **VIP Room of the Golden Moon Hotel**. Lunch is on your own.

**PROGRAM:** The judicial college program will begin at 1:00 p.m. on Thursday, September 10<sup>th</sup> and will conclude at noon on Friday, September 11<sup>th</sup>. Seminar topics include:

- *Report from the State Auditor*
- *Report from the Attorney General*
- *Panel Discussion of Current Issues*
- *Initial Appearances Training*
- *New Clerks Orientation*
- *Update Domestic Violence Registry/Protective Orders*

**TRAVEL:** Municipal Court Clerks who drive personal vehicles will be reimbursed at the rate of 55 cents per mile.

**NOTE:** *Due to problems which have arisen from the ever increasing number of participants at our seminars, MJC will not be able to accommodate deputy clerks at our statewide seminars. Thank you for your understanding and assistance in implementing this policy.*

**The MJC Board of Governors has adopted a 100% attendance policy at all seminars and Municipal Court Clerks will be required to attend 100% of the program to be reimbursed for mileage, meals, and hotel.**

# REGISTRATION FORM

## MUNICIPAL COURT CLERKS FALL STATEWIDE SEMINAR Pearl River Resort ~ Choctaw, Mississippi September 10-11, 2009

If you plan to attend this seminar, please return this form by *August 15<sup>th</sup>* to:

**Kathy Alexander**  
**Mississippi Judicial College**  
**P.O. Box 8850**  
**University, MS 38677**  
**Phone: 662-915-5955**  
**Fax: 662-915-7845**

NAME \_\_\_\_\_ CITY \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_

BUSINESS PHONE \_\_\_\_\_ FAX NO. \_\_\_\_\_

POSITION IN COURT \_\_\_\_\_

E-MAIL \_\_\_\_\_

- I have made reservations directly with the hotel.
- No room needed.
- Please check if any of the above information has changed.

Please list below any questions that you would like to have answered about any topic covered at this seminar. Your questions will be forwarded to the appropriate speaker.

---

---

---

---