



UPCOMING SATELLITE PROGRAM

***Coaching Employees:
Will You Make A Difference?***

*April 28, 2004
Satellite Seminar*

NATIONAL FOOD SERVICE MANAGEMENT INSTITUTE

The University of Mississippi
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University, MS 38677-0188

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Procurement Education and Training

*90-Minute Live and
Interactive Teleconference
January 21, 2004*



NATIONAL FOOD SERVICE
MANAGEMENT INSTITUTE

THE UNIVERSITY OF MISSISSIPPI





Procurement Education and Training Teleconference

January 21, 2004

PROGRAM INFORMATION

Procurement education is an on-going process of acquiring knowledge and making application. According to Marlene Gunn, school food-service purchasing authority, "Procurement is not an exact science, and training is essential for successful decision-making appropriate for the situation." Ms. Gunn will host a 90-minute live and interactive teleconference for the National Food Service Management Institute on January 21, 2004.

Viewers of Procurement Education and Training will be able to:

- Identify the steps of the procurement process for Child Nutrition Programs
- Describe successful methodologies used in procurement training
- Compare the similarities and differences of training needs for a variety of audiences including child care
- Discuss improvements in a school district that acquired procurement training
- Give examples of available training programs and resources

Guest panelists will discuss their involvement with procurement and the benefits of an effective training program. Questions for the panel discussion may be submitted in advance or during the program by calling 800-321-3054 or by e-mail to nfsmi@olemiss.edu.

PANELISTS

Marlene Gunn

Procurement Specialist
Corinth, MS

Denise Londos

Specialist, Program Analysis
and Monitoring Branch
USDA Food and Nutrition Service
Alexandria, VA

Sonia Cotto Moreno

Child Care Food Program Director
Texas Migrant Council, Inc.
Laredo, TX

Doug Davis

Food Service Director
Burlington, VT

Sandy Flores

Education Specialist
Chalfont, PA

AUDIENCE

Child Nutrition Program professionals, Child and Adult Care Food Program sponsors and providers, school administrators and business managers, and others interested in child nutrition procurement

Continuing Education Credit

Procurement Education and Training is approved for 1.5 hours of American School Food Service Association Continuing Education Credit. Credit may also be available through other professional organizations. For more information, contact your local association.

TECHNICAL INFORMATION

Satellite coordinates will be posted on the NFSMI Web site approximately one month prior to the teleconference date.

Teleconference Time: The teleconference will be preceded by a 15-minute test period.

Pacific Time: Noon - 1:30 p.m.

Mountain Time: 1:00 - 2:30 p.m.

Central Time: 2:00 - 3:30 p.m.

Eastern Time: 3:00 - 4:30 p.m.

Webcast of the teleconference will be available the day of the teleconference. Information on this and other satellite programs is available on NFSMI's Web site, www.nfsmi.org.

Important Phone Numbers:

- To participate by submitting questions or for more information on the content of this teleconference, please call **800-321-3054**.
- For questions regarding reception or satellite trouble, please call **888-506-6515**.

Audience Participation:

Interact with the panelists by submitting questions or comments. Call or e-mail NFSMI **before or during** the teleconference to participate.



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