

# Academic Regulations

The regulations published in the Undergraduate Catalog are a digest of the rules of the institution. Changes may be made in the regulations at any time to promote the best interests of the University and its students. **Students are responsible** for knowing the published regulations, policies, and standards of the University and of their college or school.

## CLASSIFICATION

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A student's class standing is determined by the number of semester hours of course work completed, as follows:

|           | <b>Semester Hours</b> |
|-----------|-----------------------|
| FRESHMAN  | 0-29                  |
| SOPHOMORE | 30-59                 |
| JUNIOR    | 60-89                 |
| SENIOR    | 90 or more            |

The student's academic dean determines which of the hours of completed course work may be applied towards a degree. To be classified as **full-time**, a student must be taking at least 12 semester hours. Students enrolled for fewer than 12 hours are classified as **part-time**.

## CLASS SCHEDULES AND REGISTRATION

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**Advising and Student Responsibility** • The University provides an academic advising system that requires each student to consult with an academic adviser prior to each registration period. The adviser's role is to assist the student in making course selections and to approve the student's schedule. The student, however, bears the ultimate responsibility for making appropriate choices when scheduling classes, including schedule changes made during the drop-add period. Although colleges, schools, and departments may monitor the final class schedule of students in their respective programs, the student also bears the ultimate responsibility for meeting all degree requirements. Where there is doubt concerning requirements, authoritative information may be obtained from the office of the student's academic dean.

**Prerequisites** • Some courses have prerequisites, which are listed in the Courses of Instruction chapter of this catalog. A student may not take a course unless these prerequisites have been met. Exceptions can only be made in special cases with the prior consent of the instructor, the department chair, and the dean.

In a continuous course sequence (such as ENGL 101, 102 or MATH 261, 262, 263, 264), the prior courses are prerequisite to the subsequent courses unless otherwise stated. Thus, a student who has failed one semester of a continuous course sequence may not take a subsequent course in that sequence until the failed course has been passed. In the case of foreign language sequences (such as SPAN 101, 102, 201, 202), a student may begin at any level but then must take any subsequent courses in order.

**Registration Eligibility** • To be eligible to register for classes, a student must be: (1) a new student who applies for admission and receives a CERTIFICATE OF ADMISSION, (2) a continuing student from the preceding regular semester or summer term, or (3) a former student, not enrolled in the preceding regular semester or summer term, who applies for re-admission and receives a CERTIFICATE OF RE-ADMISSION.

**New Student Registration** • Each new undergraduate student attends an orientation session prior to, or at the beginning of, the student's first semester. During this session, new students are given special assistance in setting up their first class schedule and are able to register for their classes. (See beginning of Student Life chapter.)

**Responsibility for Fees** • Students accept the responsibility for maintaining acceptable grades and for the payment of fees at the time they preregister. Fee payments are handled by mail. If a student has not made arrangements to pay fees or withdraw from the University by the end of the regular registration period, the student will be assessed the late registration fee.

**Priority Registration** • Continuing students may register for the next semester's classes by using the University's World Wide Web page on the Internet ([www.olemiss.edu](http://www.olemiss.edu)). Schedule booklets are distributed about six weeks before the end of a semester. An academic adviser must approve each student's schedule. The time when a student may begin registration varies for different categories of students; priorities for various groups are listed in the schedule booklet. Students accept the responsibility for maintaining acceptable grades and for the payment of fees at the time they preregister. Fee payments are handled by mail. If a student has not made arrangements to pay fees or withdraw from the University by the end of the regular registration period, the student will be assessed the late registration fee.

**Registration** • Students also may register for a semester during the several days prior to the beginning of classes. After consultation with an academic adviser, the student selects a schedule using the Web page system, and fees are paid on campus.

**Late Registration** • Students who do not register before classes begin have until the last day to register, which is the 10th day of classes of a regular semester, to complete the process. During this period, a late registration fee will be assessed. No student will be permitted to register for classes after the last day to register without a serious and compelling reason approved by the dean of the student's school or college. In no case may a student register after the last regular class day in any semester.

**Late Payment of Fees** • Completed enrollment includes the payment of tuition and fees. Students who anticipate late payment for good reason may appeal to the Late Registration Committee by submitting a petition letter to the bursar prior to the last day to register. Students whose petitions are approved are assessed, in addition to the late fee, a reinstatement fee plus a fee for each class day from the last day to register until payment is received. Students completing registration after the last day to register will not be permitted to use the deferred payment plan. Fee payment is not permitted after the last regular class day in any semester.

**Drop-Add Procedures** • Students may add courses, using the online Web page, through the fifth day in which classes meet during a regular semester. After the fifth day, students must have the approval of the instructor in the course. After the 10th day of classes (the last day to register), courses may be added only under extraordinary circumstances approved by the dean of the school or college in which the student is enrolled, and a small fee will be assessed per added course. In no case may a student add a class after the last regular class day in any semester.

A student may drop any course, using the registrar's Web page, until the course withdrawal deadline, which is 4:45 p.m. on the 25th day in which classes meet during a regular semester. However, after the 10th day of classes a small fee will be assessed per dropped course. No indication of enrollment in a course properly dropped will be shown on any University record.

**Late Withdrawal from a Course** • After the course withdrawal deadline, a student may drop a course only in cases of extreme and unavoidable emergency as determined by the student's academic dean. Unacceptable reasons for late withdrawal include dissatisfaction over an expected grade or a change in a student's degree program or major. In no case may a class be dropped after the last regular class day in any semester, session, or term.

Courses dropped after the course withdrawal deadline will still appear on the student's official transcript. The W mark will be recorded if the student is passing the course at the time of withdrawal; the F grade will be recorded if the student is failing.

**Withdrawal from the University** • A student who wishes to withdraw from the University during the course of a semester or summer term must notify the Office of the Registrar via fax, mail, or in person. Appropriate University offices (Student Housing, Financial Aid, Bursar, ID Center, Library, and Academic Dean) will be notified of the withdrawal by e-mail. Withdrawal from all courses cannot be done using the online Web page. Full refunds of tuition and fees (minus a processing fee) are given for withdrawals during the first 10 days of classes of a regular semester, and no refunds are given after the 10th day of classes. Students who withdraw must apply for readmission if not enrolling for the subsequent term.

A student required to withdraw from the University for involuntary military service may be given full credit for course work in progress provided at least four-fifths of the course requirements have been completed. The student's academic dean will decide if the four-fifths requirement is met, and the student's instructors will decide whether or not final examinations will be required.

**Summer Term Deadlines** • During a summer term, the last day for full refunds on complete withdrawals is the third day of classes, which is the last day to register or add courses, and the course withdrawal deadline is the 10th day of classes.

## **EXAMINATIONS**

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**Regulations Governing All Examinations** • A student's failure to appear for an examination without an acceptable excuse, absence from the room during the course of an examination without the consent of the examiner, or attempting any portion of an examination without submitting his or her answers shall result in failure of the examination. Tardiness beyond 15 minutes forfeits a student's right to an examination.

**Final Examinations** • Final examinations are scheduled at the end of each semester. The complete schedule of examinations for the next regular semester is distributed in the schedule booklet during the priority registration period. A student who has three or four final examinations in one day may arrange with the course instructor to take the noon or 7:30 p.m. examination at another time. In order to give a final examination at any time other than the time shown in the published examination schedule, an instructor must have prior approval of the department chair and dean.

## CREDITS AND GRADES

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**The Semester Hour** • A semester hour is the unit of credit earned over one semester for the work associated with one class hour per week of lecture or recitation, or two to four hours per week of laboratory.

**Class Attendance** • It is the responsibility of the instructor to notify classes at the outset of each course of the class attendance requirements. It is the responsibility of the student to comply with the class attendance policy.

A student who is absent from the entire first week of a class may be dropped from that class by the dean of the school or college with responsibility for the course. A student who incurs excessive absences in a given course may receive a grade of F for the course, and, in addition, may be dismissed from the class upon recommendation of the instructor and approval by the student's academic dean. When it appears to an instructor that a student has discontinued a class without officially dropping the course, the instructor will report this fact to the student's academic dean. The University reserves the right to dismiss from the University any student who has been excessively absent from multiple courses.

Class absences may occur when a student represents the University in official competitions or performances (athletic teams, cheerleading, band, chorus, orchestra, debate, theatre, ROTC, etc.). In these cases, academic departments and faculty should exercise fair and consistent standards for resolving questions of missed assignments and tests. Faculty and staff who supervise student teams and organizations are expected to schedule competitions and performances to minimize the number of classes that students will be forced to miss. Names of participating students and the dates of class conflicts should be provided to the students' instructors prior to participation. Students and instructors should resolve potential conflicts regarding class attendance before the semester course withdrawal deadline.

**Pass-Fail Grading for Exercise and Leisure Activity Courses** • The pass-fail basis is the only grading available for all one-hour (EL) exercise and leisure activity courses.

**Grade Symbols** • A final grade is the instructor's evaluation of a student's achievement throughout a semester's work in a course. Factors upon which the final grade may be based include attendance, recitation, written and oral quizzes and tests, reports, papers, the final examination, and other class activities. The evaluation is expressed according to the following letter system:

| PASSING GRADES         | FAILING GRADE | OTHER MARKS    |
|------------------------|---------------|----------------|
| A Excellent            | F Failure     | I Incomplete   |
| B Good                 |               | IP In Progress |
| C Satisfactory         |               | W Withdrawn    |
| D Lowest passing grade |               | X Audit        |
| P Pass                 |               |                |
| Z Credit granted       |               |                |

**Grade Points and GPA** • The grade-point average (GPA) is computed by dividing the number of ABCDF-graded hours attempted at The University of Mississippi into the total number of grade points earned at the University. Grade points per credit hour are assigned as follows: A = 4; B = 3; C = 2; D = 1; F = 0. The lowest C average is defined as a GPA of 2.00. Correspondence courses are not included in the GPA calculation.

**F Grade** • The grade of F is recorded if the student has failed on the combined evaluation of work through the semester, or if the student officially withdraws from the course after the course withdrawal deadline and was failing the course at the time of withdrawal.

**P Grade** • The grade of P is recorded for a student who earns a passing grade after enrolling in an exercise and leisure activity course on a pass-fail basis. P grades are not used in computing the student's GPA. F grades recorded for pass-fail course work are, however, computed in the GPA as F grades. The P grade is not used in determining whether a student qualifies to graduate with academic honors.

**Z Grade** • The Z grade is given to a student who earns a passing grade in certain courses for which the traditional grades of A, B, C, and D are deemed inappropriate. Courses for which the Z grade is authorized are denoted in the catalog listings; ABCD grades are not awarded in these courses. The Z grade is also given for advanced placement credit, for credit by examination as in the College Level Examination Program, for credit earned in some Study Abroad courses, for credit based on Armed Forces experiences, and for credit earned in a course for which a student has appropriately exercised the "Z grade option" described below.

Z grades are not used in computing a student's GPA; F grades recorded for Z-graded course work are, however, computed in the GPA as F grades. The Z grade is not used in determining whether a student qualifies to graduate with academic honors.

**I Mark** • The temporary mark of I (incomplete) is given to a student when, for unusual reasons acceptable to the instructor, course requirements cannot be completed before the end of the semester. The instructor must submit an I Mark Assignment Form to the registrar detailing the work to be completed and the deadline for completion. The registrar will convey a copy to the student. COURSE FAILURE OR UNEXPLAINED CLASS ABSENCES MAY NOT BE USED AS REASONS TO ASSIGN AN I MARK. I marks are not computed in determining a student's GPA. If an I mark for an undergraduate student has not been changed to a regular grade before the course withdrawal deadline (the 25th day of classes) of the next regular semester (excluding summer terms), the I automatically changes to an F and is computed in the GPA. AN I MARK MAY NOT BE REMOVED BY FORMALLY ENROLLING IN THE SAME COURSE IN A SUBSEQUENT SEMESTER AT THIS UNIVERSITY OR ANY OTHER INSTITUTION.

**IP Mark** • The mark of IP (in progress) may be assigned to the first course in specifically designated course sequences whose nature is such that a regular grade would not be appropriate until the conclusion of the second course. Although a student's course load reflects registration for the first course, both credit hours and grade points for the work done in both courses are assigned only upon completion of the second course. The IP mark is permanent, but is not used in computing the student's GPA. Course sequences for which the IP mark is authorized are denoted in the catalog listings.

**W Mark** • The W mark is recorded if the student obtains authorization to withdraw from a course after the course withdrawal deadline and was not failing the course at the time of withdrawal. The W mark is not computed in determining the GPA.

**The Z Grade Option** • A current undergraduate student who is classified as a junior or senior may elect to take one course for credit toward the student's undergraduate degree that would ordinarily be graded on an A, B, C, D, or F basis but for which the student will receive either a Z or an F grade. Upon making this election, the student will receive a Z grade for the course if the student earns the equivalent of a C or higher in the course; otherwise, the student will receive an F grade. To make this Z grade election as to a particular course, the student must obtain the approval of the student's dean. The election

may not be made as to the following courses: (1) a course that a student will use to satisfy University core curriculum requirements; (2) a course that a student will use to satisfy the required curriculum component of any major or minor course of study or any degree (that is, the courses specifically identified as required or the minimum semester hours in particular subjects or in a department indicated as required); and (3) a course that a student will use to satisfy any requirement of a major or minor course of study or degree that a minimum number of hours be taken in courses of a particular level or higher (e.g., 300 level or higher). If a student elects to take a course on a Z grade basis but then subsequently changes degree plans such that the course becomes one to which one of the foregoing exclusions apply, then the student must retake and receive credit for the course on an A, B, C, D, or F basis. A student who elects to take a course for a Z grade under this policy may rescind this election up through the last day for registering or adding classes, but not thereafter. Conversely, a student who registers to take a class offered on an A, B, C, D, or F basis but would be entitled to elect to take the class on a Z grade basis according to this policy may make this election up through the last day for registering or adding classes, but not thereafter.

**X Mark** • The mark of X is recorded for the student who enrolls as an auditor in a course and who fulfills all requirements established by the instructor for auditing students. If the student does not meet the requirements, no recording of the course is made to the student's permanent record. The deadline for changing one's status in a course to or from "audit" is the course withdrawal deadline.

**Change of Grade** • A course instructor may change a reported grade only if the original grade was incorrectly assigned due to clerical or computational error, or if a student meets the requirements for the removal of an I mark.

**Repeating a Course** • No course may be repeated for credit if the prior grade received was an A, B, or C unless the course is specifically authorized for repeat credit, or unless a higher grade is required as a prerequisite for a specific course. A course where the first grade received was A, B, or C may be taken again for audit credit with the consent of the instructor.

A student may repeat a course if the first grade received was D, F, Z, or P. Credit may be applied toward a degree only once, unless the course is specifically authorized for repeat credit. All grades will remain on the student's permanent record and will be computed in the student's overall GPA, except when the forgiveness policy is invoked.

**The Forgiveness Policy** • A current undergraduate student may improve his or her overall GPA by repeating a maximum of two courses in which the student received a grade of D or F, and requesting that the repeat grade be the only one counted in the GPA calculation. The repeat must be in the same course, taken at The University of Mississippi in fall 1992 or later. The student must file a Petition to Invoke Grade Forgiveness Policy with the registrar, stating which one or two courses are to be forgiven. Once the student has declared a course, a different course cannot be substituted for it at a later date. The forgiveness policy cannot be used to remove grades given for reasons of academic discipline. Forgiveness of a course grade will not change notations concerning academic standing or honors in the student's official record for the semester containing the forgiven course.

Although both courses will remain on the student's permanent record, the last grade received will be the one used to determine credit towards a degree and GPA. The first attempt will be recorded with both the grade earned and the symbol R to denote that it has been repeated. The recalculated GPA will be used for determining graduation honors.

**Grade Reporting** • Reports of final grades are available through the registrar's online Web page.

## CREDIT BY EXAMINATION

A student must earn 12 hours at The University of Mississippi before any of the following credit-by-examination hours may be recorded on the student's transcript. The total number of hours one may earn through credit-by-examination programs is 63. The grade of Z is granted for these credits.

**Advanced Placement (AP)** • Students who participate in the College Entrance Examination Board Advanced Placement Program offered through their high school, and who earn appropriate scores on the AP examination, will receive the following academic credit:

| Examination                                   | Minimum Score             | UM Course          | Credit hours      |
|---|---------------------------|--------------------|-------------------|
| Art, History                                  | 3-5                       | ARHI 281           | 3                 |
| Art, Studio                                   | 3-5                       | ART 101            | 3                 |
| Biology                                       | 3-5                       | BISC 102           | 3                 |
| Chemistry                                     | 4-5                       | CHEM 105           | 3 (no lab credit) |
| Comparative Government and Politics           | 4-5                       | POL 221            | 3                 |
| Computer Science A                            | 3                         | CSCI 103           | 3                 |
|   | 4-5                       | CSCI 111           | 3                 |
| Computer Science A-B                          | 4-5                       | CSCI 112           | 3                 |
| Economics-Macro                               | 4-5                       | ECON 203           | 3                 |
| Economics-Micro                               | 4-5                       | ECON 202           | 3                 |
| English Lit/Comp or Lang/Comp                 | 3-4                       | ENGL 101           | 3                 |
|   | 5                         | ENGL 101, 102      | 6                 |
| Combination of English Lit/Comp and Lang/Comp | 5 on one & 3-4-5 on other | ENGL 101, 102, 200 | 9                 |
| European History                              | 4-5                       | HIS 101            | 3                 |
| French, Language                              | 4-5                       | FR 101, 102        | 6                 |
| French, Literature                            | 4                         | FR 309             | 3                 |
|   | 5                         | FR 310             | 3                 |
| German  | 4-5                       | GERM 101, 102      | 6                 |
| Latin, Virgil                                 | 3                         | LAT 306            | 3                 |
|   | 4-5                       | LAT 305, 306       | 6                 |
| Latin, Catullus                               | 3-5                       | LAT 305            | 3                 |
| Mathematics, Calculus AB                      | 4-5                       | MATH 261           | 3                 |
| Mathematics, Calculus BC                      | 4-5                       | MATH 261, 262      | 6                 |
| Music Theory                                  | 3-5                       | MUS 102            | 3                 |
| Music Listening & Literature                  | 3-5                       | MUS 103            | 3                 |
| Physics B                                     | 3-5                       | PHYS 107, 108      | 6                 |
| Physics C Mechanics                           | 3-5                       | PHYS 107           | 3                 |
| Physics C Electricity and Magnetism           | 3-5                       | PHYS 107           | 3                 |
| Psychology                                    | 4-5                       | PSY 201            | 3                 |
| Spanish, Language                             | 4-5                       | SPAN 101, 102      | 6                 |
| Spanish, Literature                           | 4-5                       | SPAN 306           | 3                 |
| U.S. Government and Politics                  | 3-5                       | POL 101            | 3                 |
| U.S. History                                  | 4-5                       | HIS 105            | 3                 |

**College Level Examination Program (CLEP)** • Receiving CLEP credit in a specific degree program requires the approval of the dean and department chair concerned prior to taking the examination.

CLEP SUBJECT EXAMINATIONS. Credit is granted in accounting, American government, American history, biology, business law, chemistry, composition, economics, French, German, mathematics, psychology, sociology, Spanish, and western civilization to students who earn scores consistent with the American Council on Education recommendations concerning credit. Credit is granted in chemistry only if the student also submits a passing score on the American Chemical Society Test administered by the University's Department of Chemistry and Biochemistry. No credit is granted for chemistry lab courses.

**Advanced Standing Examination** • An advanced standing examination is one taken by a student who has had the equivalent of the course under competent instruction but cannot secure credit by transcript. An Application for Special Examination Form, provided by the registrar, must be approved by the instructor giving the examination and the student's academic dean. A fee is assessed for an advanced standing examination.

No more than 6 semester hours may be credited through advanced standing examinations. Credit by examination will not be given on work completed in high school (except for the Advanced Placement Program), or on work in excess of 65 semester hours transferred from a junior college. If a student enters a more advanced course in the subject, the advanced standing examination should precede registration for the course, and in no case may the examination be given for credit later than three weeks after entering the more advanced course.

**Credit for Educational Experiences in the Armed Forces** • Credit toward a degree may be granted to those students who submit to the Office of Admissions a certified copy of either D.D. Form 295 or D.D. Form 214, which indicates an honorable discharge and a period of continuous active duty for at least 90 days. Four semester hours in one of the University ROTC programs, or as physical education or elective credit, will be granted for basic training or its equivalent. Upon successful completion of 18 months with the Army National Guard/Active Army Reserve, an additional 6 hours will be awarded in the Army ROTC program. An additional 12 semester hours of credit in one of the ROTC programs may be granted to students who earned a commission while in service. Additional credit for training in formal service schools will be granted on the basis of recommendations published in A GUIDE TO THE EVALUATION OF EDUCATIONAL EXPERIENCES IN THE ARMED SERVICES or the recommendations of the Commission on Accreditation of Service Experiences to the extent that the recommended credit can be evaluated as equivalent to a specific University course. The maximum credit allowed from these sources is 40 semester hours.

Credit also may be granted for correspondence courses completed through a United States Armed Forces Institute program up to the maximum of 33 semester hours for credit from all correspondence courses. Credit is not granted for correspondence courses administered by the armed services.

## **TRANSFER CREDIT**

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**Evaluation of Transfer Credits** • When a transfer student enrolls at the University, all transfer course work is evaluated and accepted work is recorded, without changes in grades, as part of the student's permanent academic record.

The dean of the college or school to which the applicant is admitted determines which transfer credits will apply to the degree program. Students ordinarily receive no

transfer credit for courses designed specifically for technical and vocational career programs. The status of a student's transfer credits will be re-evaluated whenever the student changes his or her degree program.

A minimum GPA of 2.00 must be earned on all course work applied toward a bachelor's degree, including a student's accepted transfer and resident credits. To graduate, students also must have a minimum 2.00 GPA on all college course work attempted, as well as on all course work taken in residence at The University of Mississippi.

**The limit on the acceptance of credit from a junior or community college is one-half the total requirements for graduation in a given curriculum.**

**Transfer of Nontraditional Credits** • Transfer of credits earned in a nontraditional manner, such as credit by examination or for military experience, is determined on the same basis and by the same criteria as if the student had sought such credit originally at The University of Mississippi and without regard to the amount of credit awarded by the institution from which the student is transferring. In any case, The University of Mississippi does not transfer or award credit on the basis of ACT scores or the Achievement Tests of the College Board.

**Courses Taken by a University of Mississippi Student at Another Institution** • Once admitted to the University, a student must obtain written approval of his or her academic dean before taking courses at another institution with the intention of transferring credits toward a University of Mississippi degree.

A student will not receive credit for courses taken at another college or university while simultaneously attending The University of Mississippi unless prior approval is obtained from the student's academic dean.

## **INDEPENDENT STUDY AND OLE MISS ONLINE COURSES**

Office of Independent Study and Ole Miss Online • Anne M. Klingen, director • Suite M, Third Floor, Martindale • (662) 915-7313 • indstudy@olemiss.edu • online@olemiss.edu

Independent study courses are those that are administered by the Department of Independent Study, that are asynchronous with the normal academic calendar, and that involve communication between the student and instructor by the mail (traditional correspondence course) or an electronic (Internet-based) mode. Students admitted to the University who wish to take a correspondence or an electronic independent study course must take it through the Department of Independent Study, if the desired course is available. Also, prior approval by the student's academic dean is required before he or she can take an independent study course.

Courses not available through the Department of Independent Study may be taken by correspondence or the Internet from another institution, but these courses will then be considered to be transfer courses. Additionally, prior written approval of the student's academic dean is required before a student can take an independent study (correspondence or Internet-based) course from another institution.

Independent study courses taken from The University of Mississippi are considered resident credit, for purposes of loan eligibility and for meeting other requirements involving academic residency. Ordinarily, independent study courses are not to be used to meet the requirement that a student must take 15 of his or her last 21 hours in residence. Exceptions to this require written approval by the student's academic department and dean prior to enrollment in the independent study course.

A maximum of 33 hours of independent study courses may be applied to a baccalaureate degree. Independent study (correspondence or Internet-based) courses may not be used to satisfy the University core course in mathematics.

When a University of Mississippi student enrolls in a course through the Department of Independent Study, a mid-course assignment will be indicated for the course. Once the mid-course assignment (or one-half of the assignments) for the course has been submitted, graded, and returned to the student, he or she will not be allowed to withdraw from the course and a grade (A, B, C, D, or F) must be assigned. That is, a student may not withdraw or simply drop the course after the mid-course point without receiving a grade. Generally a student has one calendar year to complete an independent study course and may purchase up to two three-month extensions of the deadline. Students who select to use independent study courses to qualify for federal aid must adhere to very specific enrollment and completion deadlines. They will have a much shorter time to complete their correspondence courses and may only purchase one two-month extension after the completion date. Contact the Office of Independent Study for more information concerning this option.

When the completion of the course is noted on the student's transcript, the grade will be included in his or her cumulative GPA, but the grade will not be calculated into the GPA of an individual academic semester. Grades earned through independent study will count as resident credit toward graduation honors designations. Each school or college may set other standards regarding whether independent study (correspondence or Internet-based) courses count toward degree requirements. These policies apply only to University of Mississippi enrolled students.

Ole Miss Online courses are those where 51 percent or more of the course (which includes lectures, discussions, and course work) is in an online or Web-based environment and are taught synchronously with the academic calendar. Students have the same responsibilities and rights in online courses as they do in traditional courses.

## **UNDERGRADUATE CREDIT FOR GRADUATE COURSES**

Undergraduate students of junior or senior standing may enroll in 500-level courses for undergraduate credit. Students receiving undergraduate credit for a course will have lower requirements than students receiving graduate credit for the course.

## **GRADUATE CREDIT FOR SENIOR UNDERGRADUATES**

Seniors within 15 semester hours of completing the requirements for the bachelor's degree may enroll for a maximum of 3 semester hours of graduate courses at the 500 level and seniors within 12 semester hours of the bachelor's degree may enroll for a maximum of 6 semester hours of graduate courses at the 500 level, on which graduate credit may be given towards a degree program in the Graduate School. The student must have a GPA of at least 3.00 on the last 60 hours of undergraduate work and be otherwise qualified for admission to the Graduate School. These courses must not be counted toward satisfying the requirements for the bachelor's degree. The department chairman concerned and the dean of the Graduate School must approve the courses for graduate credit before the undergraduate enrolls in them. In no case may more than 6 semester hours be earned by an undergraduate for graduate credit. Courses taken by undergraduates for graduate credit will be designated on the transcript with the suffix G. Under no circumstances may undergraduates enroll in courses at the 600 level or above.

## ACADEMIC STANDING

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There are four different categories of academic standing based on a student's academic performance: good standing, academic probation, academic suspension, or academic dismissal. Probation, suspension, and dismissal become effective at the end of the semester in which the student fails to attain the GPA specified in the rules following. Although the student will usually receive official notification of such action, notification is not a prerequisite to the student's being placed on probation, suspended, or dismissed. **It is the student's responsibility to ascertain his or her academic status prior to the beginning of each semester.**

**Academic Probation** • A student will be placed on academic probation when his or her cumulative GPA falls below an acceptable level as listed below. "Hours attempted" includes all previously earned credit hours (including hours transferred from other institutions; P and Z graded hours; and hours earned by examination or advanced placement) plus all attempted but unearned hours (including I, IP, L, and F graded courses).

| Hours Attempted | Minimum GPA |
|-----------------|-------------|
| 1-30            | 1.60        |
| 31-60           | 1.80        |
| 61 or more      | 2.00        |

A student who is on academic probation will continue on probation until his or her cumulative GPA reaches that required for good standing according to the number of hours attempted, or until the student's GPA for any semester falls below 2.00 while he or she is on probation.

**Academic Suspension** • A student on academic probation who fails to earn a GPA of at least 2.00 in any term that he or she is on probation will be suspended. For this calculation, an I mark will be computed as an F. Readmission to the University will be denied for at least one regular semester (not including the summer term). The student will be eligible to return at the end of that semester. Both the suspension and the readmission will be recorded on the student's permanent record. No student shall be academically suspended unless he or she has been placed on probation for at least one semester.

**Academic Dismissal** • If a student is on probation as a result of having returned from an academic suspension or dismissal, and fails to meet the 2.00 GPA retention standard for any semester, then he or she will be academically dismissed for one calendar year. For this calculation, an I mark will be computed as an F. The student may appeal for readmission at the end of this year; readmission will be determined by the Faculty Committee on Readmission Appeals, and is automatic for students who have been dismissed only one time. No student shall be academically dismissed from the University unless he or she has first been previously academically suspended or dismissed.

Students who have been suspended or dismissed for longer than 48 months may wish to consider the Academic Restart option described in the Admission to the University chapter.

**Readmitted Students** • A student who returns after an academic suspension or dismissal will automatically be on academic probation. No work earned elsewhere during the suspension or dismissal will be used either in the calculation of the candidate's academic status, nor transferred as credit toward a degree. However, students may remove deficiencies by taking deferral courses (removing high school deficiencies) or developmental courses (such as Mathematics 100) elsewhere.

**Part-time Students** • Part-time students (those carrying fewer than 12 hours, graded and ungraded combined, per semester) on academic probation will stay on probation until the term in which they have attempted 12 or more hours since the last determination of status. At the end of that term, their status will be recalculated as if all the new work had been done in a single term, and a new status will be determined.

**Repeated Probation** • A student who has been moved from probation to good standing will be subject to new academic action in accordance with the preceding rules exactly as if the student had never been previously placed on probation, suspended, or dismissed.

## **DEGREE REQUIREMENTS**

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The following requirements are established by the University for all undergraduate degrees. The student also must complete additional requirements for each specific degree; these are established by each college and school within the University and are described elsewhere in this catalog.

**University Core Curriculum** • All baccalaureate degree programs offered by The University of Mississippi require the satisfactory completion of 6 hours of English composition, 3 hours of college algebra or quantitative reasoning or a more advanced mathematics course, 6 hours of laboratory science, and 15 hours of humanities, social/behavioral sciences, and fine arts (to include at least 3 hours of course work from each area). The mathematics core course may not be taken by correspondence. The curricula for the various degree programs in the college and schools include these core requirements.

**Minimum Credit Hours** • All baccalaureate degree programs require at least 126 semester hours with passing grades. Students who take more than the required number of hours will designate on a Degree Application Form which courses are to be applied towards the degree.

**Minimum Grade Point Average** • For the award of a bachelor's degree from any school or college of The University of Mississippi, a student must earn a GPA of at least 2.00 on all course work submitted in fulfillment of the course requirements for the degree. In addition, the student must earn a minimum GPA of 2.00 on all course work attempted at The University of Mississippi. Finally, the student must have a minimum 2.00 GPA on all college work attempted at any institution of higher learning.

There may be additional grade requirements for the College of Liberal Arts or the professional schools. It is the **student's responsibility** to check on the requirements applicable to the specific degree for which he or she is a candidate.

**Academic Residency Requirements** • All courses taken at The University of Mississippi Oxford campus, at any of the University's resident centers in Tupelo, Jackson, Southaven, or other locations in Mississippi, through the University's Department of Independent Study by a University of Mississippi student, or through approved study abroad and exchange programs where the student is registered in University of Mississippi courses, are considered to be courses taken in residence.

At least *25 percent of the semester credit hours* required for an undergraduate degree (e.g., 32 hours for a 126 hour degree) must be taken in residence. At least *30 semester hours* of credit must be taken in residence while enrolled in the school or college recommending the degree.

**Last 21 Hour Residency Requirement.** Students must acquire at least *15 of their last 21 credit hours* in residence at the University. That is, no more than 6 of the last 21 hours may be transfer credit. A student may not apply courses taken from the University's Independent Study department or via the University's study abroad or exchange programs towards this 15 hour requirement unless the student has obtained written approval from the student's academic department and dean before enrolling in the course.

**Degree Application** • Each senior must file a degree application, listing courses and credit hours to be applied towards the degree, with his or her academic dean. Deadlines for submitting this application are set by the college and schools.

**Diploma Application** • A candidate for graduation must submit an application for a diploma to the registrar on or before the deadline for the application for diploma, as stated in the Academic Calendar. Application is made for graduation at a specified time; if a student fails to graduate at that time, he or she must submit another application to be considered for graduation at a later date.

**Commencement** • Attendance at commencement exercises is required for those students who graduate at the end of spring or summer semesters. In case of hardship, a student may petition his or her academic dean to be excused. With the recommendation of the dean and the approval of the chancellor, the degree can be awarded in absentia. Students who graduate at mid-year are invited to participate in the spring commencement, but are not required to attend.

**Second Bachelor's Degree** • The University of Mississippi may confer a second bachelor's degree upon either its graduates or those of another institution when a student has completed the specific course requirements for the second degree as defined by The University of Mississippi. In addition to the credits used for the first degree, the candidate for the second bachelor's degree must complete at least 30 semester hours in residence from the school or college recommending the degree, with a minimum 2.00 GPA for those courses.

**Curriculum Changes** • Whenever possible, the University allows a student to obtain a degree by completing the curriculum course requirements in the catalog in effect at the time of the first, or any subsequent, registration at The University of Mississippi or at an accredited junior, community, or senior college, provided the work is completed within six years of the publication date of the catalog used. In the case of minor changes to a specified curriculum, a school or college may require substitute courses or activities to meet the spirit of the requirements. However, in the case of substantial changes to the curriculum, the University reserves the right to require currently enrolled students to follow a new curriculum.

## **HONORS**

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**Honor Roll Requirements** • Undergraduate students who earn a semester GPA of 3.50-3.74 will be listed on the Dean's Honor Roll; those who earn a semester GPA of 3.75-4.00 will be listed on the Chancellor's Honor Roll. To be eligible for honor roll designation, a student must have completed at least 12 ABCDF-graded hours for the semester and may not be on academic probation during the semester.

**Graduation with Honors** • For excellent scholarship, The University of Mississippi awards bachelor's degrees CUM LAUDE, MAGNA CUM LAUDE, and SUMMA CUM LAUDE.

**General Requirements** • To graduate with honors, a student must have the recommendation of the faculty, and must never have undergone disciplinary suspension, dismissal, or expulsion. Graduation honors are based on a student's cumulative GPA on all college work attempted. However, courses numbered below 100, grades which have been removed under the forgiveness policy, and grades earned before Academic Restart are not included in calculating the GPA for honors. At least 63 semester hours of work must be completed at The University of Mississippi. The required GPA must be attained on all work attempted in residence at The University of Mississippi separately considered, as well as on all college work attempted both at the University and at other institutions, including independent study (correspondence or Internet-based) courses taken, regardless of whether such work has been accepted for transfer credit at the University.

**Cum Laude** • To be eligible for a degree CUM LAUDE, a student must have a grade-point average of 3.50 or above but below 3.75 on all college work attempted.

**Magna Cum Laude** • To be eligible for a degree MAGNA CUM LAUDE, a student must have a grade-point average of 3.75 or above but below 3.90 on all college work attempted.

**Summa Cum Laude** • To be eligible for a degree SUMMA CUM LAUDE, a student must have a grade-point average of 3.90 or above on all college work attempted.

**Other Academic Honors** • For descriptions of academic honor societies, and awards for specific academic achievements, see the Academic Honors section of the Academic Program chapter.

## ACADEMIC CONDUCT

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**Standards of Honesty** • The University is conducted on a basis of common honesty. Dishonesty, cheating, or plagiarism, or knowingly furnishing false information to the University are regarded as particularly serious offenses. Disruptive behavior in an academic situation or purposely harming academic facilities also are grounds for academic discipline.

**Disciplinary Procedures** • In the College of Liberal Arts and in the Schools of Accountancy, Business Administration, and Education, faculty members handle cases of academic dishonesty in their classes by recommending an appropriate sanction after discussion with the student. Possible sanctions include: failure on the work in question, retake of an examination, extra work, grade reduction or failure in the course, disciplinary probation, or suspension or expulsion from the University. An appeals process is available to the student. A more complete statement concerning definitions, offenses, penalties, and grievance procedures may be found in the M Book under University Standards.

The Schools of Law, Pharmacy, and Engineering deal with disciplinary infractions through their student bodies, which maintain Honor Code systems.