

DISSERTATION REVIEW PROCEDURE

[There must be at least one full semester between submission of the prospectus and the semester in which the final dissertation is scheduled.]

- A. A written dissertation prospectus will be required of every doctoral student.
- B. An oral defense of the prospectus will be required.
- C. A committee will be formed to evaluate the merit of the prospectus. This committee will also serve as the dissertation committee.
- D. The committee should consist of at least four (4) members. One member, nominated by the dissertation chairperson, will be external to the discipline. All members of the committee shall have equal voting rights.
- E. A single negative vote in the committee will require negotiation among the members in order to achieve reconciliation of the point(s) of objection.
- F. Only if the committee cannot agree on the merits of the prospectus and, through reasoned discussion, accept the prospectus unanimously, a review process by a committee of the department/school will be invoked.
- G. Although a unanimous vote of the committee is necessary in order to accept the prospectus, a majority vote only will be required on the final dissertation defense.
- H. An approved copy of the prospectus will be filed with the Graduate School immediately following the defense.
- I. Any research involving human subjects must be approved by the Institutional Review Board (IRB). To determine if this provision applies to you, please visit their website at <http://www.olemiss.edu/depts/research/irb/irbforms.htm> or call the IRB office at 662/915-3929.
Any research involving animal subjects must be approved by the Institutional Animal Care and Use Committee (IACUC). To determine if this provision applies to you, please visit their website at http://www.olemiss.edu/depts/research/compliance_policy/AnimalRes.html or call the IACUC office at 662/915-3929.
- J. When any member of the committee believes that a substantial change in the research plan has been made, the committee will be reconvened. Unanimous approval of any substantial revision is required. A report of substantial changes will be filed in the Graduate School.
- K. Any committee member who does not sign the final dissertation must file an objection with the Graduate School.

Dissertation Prospectus Procedure

This communication is used by a Department Chair/GPC to confirm that a student is ready to appoint the prospectus committee and defend the prospectus. The committee is comprised of a chair, of which he/she must be a full member of the Graduate Faculty, two additional members of the department and one member, external to the discipline. This form should be submitted 10 days in advance of the scheduled prospectus date. A memo should be sent following the proposal defense informing the Graduate School of the results along with a copy of the approved prospectus.

Student Name _____ UM ID# _____

Department/Area: _____

Tentative Dissertation Title: _____

Members of the Examining Committee Name: _____, Chair
Title: _____

Name: _____ Name: _____
Title: _____ Title: _____

Name: _____ Name: _____, External
Title: _____ Title: _____

Date Set for Prospectus Defense: _____

Note:

- **IRB** Approval, if using human subjects: Prospectuses need to be approved by your committee before submission to Institutional Review Board.
- Date of **IACUC** Approval, if using animal subjects: _____

APPROVED _____
Department Chair/Graduate Coordinator Date