JOB DESCRIPTION
Registered Dietitian

**Definition of Class**
This is a professional position that provides medical nutrition therapy and nutrition education to staff, faculty and students. This position will provide nutrition assessments, body composition analysis, perform community outreach as needed, and serve as a liaison for promoting healthy meals to the University dining services. This position will exercise discretion and independent judgment.

**Examples of Work Performed**
Provides initial nutrition assessment counseling and education.

Documents results and communicates findings.

Conducts individual nutritional education.

Develops palatable menus and educates on the rationale for meals and snacks.

Determines accurate assessment of body composition (percent fat and percent lean) to enable sensible decisions regarding nutrition.

Facilitates healthy nutrition hands-on seminars for staff, faculty members, and partners.

Coordinates quarterly seminars as well as purchases food and supplies for the seminars.

Serves as a liaison to the University dining services to promote healthier selections and choices for staff, faculty, and students.

Reviews nutrition literature for accuracy.

Performs community outreach as needed by offering healthy cooking classes.

Serves as a key role member for programs that support healthy eating.

Performs related or similar duties as required or assigned.

**Essential Functions**
These essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring Department.

1. Provides initial nutrition assessment counseling, body composition analysis and education for staff, faculty, and students.

2. Coordinates hands-on seminars to promote healthy nutrition.

3. Provides community outreach as needed.
4. Serves as a liaison to the University dining services for healthy meal choices

**Minimum Qualifications**
These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to The University of Mississippi's Department of Human Resources in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

**Physical Requirements:** These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

**Vision:** No special vision requirement.

**Speaking/Hearing:** Ability to give and receive information through speaking and listening.

**Motor Coordination:** While performing the duties of this job, the incumbent is frequently required to sit. The incumbent is occasionally required to stand; walk; taste or smell; stoop, kneel, crouch, or bend; and reach with hands and arms.

**Experience/Educational Requirements:**

**Education:**
A Bachelor’s Degree from a four-year college or university in Dietetics or related field.

AND

**Experience:**
Two (2) years of experience related to the above-described duties.

AND

**Licensure:**
Incumbent must be Registered Dietitian or eligible for a license within (60) days of employment.

**Substitution Statement:**
Related experience may be substituted for education, on a basis set forth and approved by the Department of Human Resources.

**Interview Requirements**
Any candidate who is called for an interview must notify the Department of Human Resources in writing of any reasonable accommodation needed prior to the date of the interview.