JOB DESCRIPTION

Associate Superintendent of Athletic Grounds

Definition of Class
This is a supervisory position in which the incumbent coordinates, supervises, and participates in the maintenance of all sports turf and facilities. Incumbent performs and supervises maintenance and repairs of athletic sports turf equipment. Reports to the Assistant Director of Athletic Grounds and Outdoor Facilities.

Examples of Work Performed
Assists in the planning, coordinating, and managing of all athletic sports turf for practice and intercollegiate competition.
Assists in the development of current and long-range plans to ensure the efficient maintenance of all athletic sports turf.
Performs and supervises maintenance and repairs of turf equipment.
Supervises and directs work of Athletic Aides and Senior Athletic Aides.
Assists with maintaining inventory of all equipment and supplies.
Assists with the regular scheduling for mowing, herbicide-pesticide application, fertilization, irrigation, and any other field care needed.
Ensures that stadiums are clean and ready for games.
Monitors and coordinates the daily maintenance of Athletic fields.
Performs similar or related duties as assigned or required.
Ensures all assigned tasks are in compliance with University, SEC Conference, and NCAA rules.

Essential Functions
These essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring Department.

1. Assists in planning, coordinating and managing athletic sports turf for practice and intercollegiate competition.
2. Coordinates, supervises, and participates in the maintenance of all sports turf and facilities.
3. Supervises and trains Athletic Aides and Senior Athletic Aides.
4. Assists with maintaining inventory of all equipment and supplies.
5. Assists with regular scheduling of upkeep for field care.

Minimum Qualifications
These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to The University of Mississippi's Department of Human Resources in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

**Physical Requirements:** These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

- **Physical Exertion:** The incumbent may be required to lift up to approximately 100 pounds.

- **Vision:** Requirements for this job include close vision.

- **Speaking/Hearing:** Ability to give and receive information through speaking and listening.

- **Motor Coordination:** While performing the duties of this job, the incumbent is frequently required to stoop, kneel, crouch or bend; reach with hands and arms; use hands to finger, handle or feel, objects, tools or controls; stand; and walk. The incumbent is occasionally required to sit; and climb or balance.

**Experience/Educational Requirements:**

- **Education:**
  - High School Diploma or equivalent (GED).
  
  AND

- **Experience:**
  - Four (4) years of experience related to the above described duties.

**Interview Requirements**

Any candidate who is called for an interview must notify the Department of Human Resources in writing of any reasonable accommodation needed prior to the date of the interview.

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