Definition of Class
This is a professional position where the incumbent is responsible for providing quality radiographs for diagnostic purposes. The incumbent also assists in all areas of laboratory procedures on a daily basis. In the absence of the medical technologist, the incumbent assumes all responsibilities of the medical technologist. Although the position is not designated as supervisory, incumbent coordinates some activities of the medical technologist helping in x-ray. All work is conducted in accordance with accepted and established procedures; however, the work contains many variables/decision making. Incumbent works under the director, but daily work is not supervised. The incumbent has the authority to exercise discretion over a wide variety of areas.

Examples of Work Performed
Performs diagnostic x-ray procedures; processes x-ray films, completes related paperwork.

Maintains Federal and State Regulator/Safety requirements and laws.

Prepares and maintains accurate records and files as required by law, including patient log and card index for cross-reference for patients; files records.

Maintains x-ray equipment.

Inventories and purchases supplies and equipment.

Assists in all areas of laboratory as needed; assists in drawing blood, performing diagnostic tests; assumes duties of the medical technologist in his/her absence; assists in all laboratory work on a daily basis.

Performs similar or related duties as assigned or required.

Essential Functions
These essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring Department.

1. Performs diagnostic x-ray procedures, processes x-ray films, and completes related paperwork.

2. Prepares and maintains accurate records; files and maintains federal and state regulatory/safety requirements and laws.

3. Inventories and purchases supplies and equipment and maintains x-ray equipment, maintains quality.

4. Assists in all areas of the laboratory as needed.

Minimum Qualifications
These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not
have the minimum qualifications set forth below, he/she may request special consideration through substitution of related
education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute
related education or experience for minimum qualifications must be addressed to The University of Mississippi's Department of
Human Resources in writing, identifying the related education and experience which demonstrates the candidate's ability to
perform all essential functions of the position.

**Physical Requirements:** These physical requirements are not exhaustive, and additional job related physical
requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to
meet physical requirements.

**Physical Exertion:** The incumbent may be required to lift up to approximately 25 pounds.

**Vision:** Requirements of this job include close vision and color vision.

**Speaking/Hearing:** Ability to give and receive information through speaking and listening.

**Motor Coordination:** While performing the duties of this job, the incumbent is frequently required to
stand; walk; use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms.
The incumbent is occasionally required to sit; and stoop, kneel, crouch or bend.

**Experience/Educational Requirements:**

**Education:**
Graduation from a standard four-year high school or equivalent (GED). Completion of a 24-month
Radiologic Technology Program.

**Licensure:**
Incumbent must be licensed with the American Registry of Radiologic Technologist and with the State
Board of Health.

**Interview Requirements**
Any candidate who is called for an interview must notify the Department of Human Resources in writing of any
reasonable accommodation needed prior to the date of the interview.

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IX/504/ADA/ADEA employer. The University complies with all applicable laws regarding equal opportunity and affirmative action and does not
unlawfully discriminate against any employee or applicant for employment based upon race, color, gender, sex, sexual orientation, gender identity
or expression, religion, national origin, age, disability, veteran status, or genetic information. The University of Mississippi is an "at will"
employer. This job description does not constitute an employment contract or negate "at will" employment.*