Definition of Class
This is a supervisory position in which the incumbent is responsible for quality care and maintenance of laboratory animals used in research experiments while keeping in compliance with applicable policies and regulations. The incumbent trains and directs department personnel in animal health care and welfare and is responsible for the overall planning of the animal facility's present and future needs to ensure animal research privileges and support.

Examples of Work Performed
Trains and educates employees in animal health care. Training consists of instruction in the proper handling of animals, animal hygiene, sanitation control of cross contamination between groups of animals, and proper record keeping.

Trains and educates Principal Investigator (PI). Training consists of educating pupils to following all federal regulations and protocol applying to animal care and welfare and the proper and humane handling of animals used in performing research procedures.

Trains and educates technicians working with animals to correctly perform research procedures using animals. Certification to training includes testing on the care, handling and unique characteristics of the animals, and hands-on-training.

Trains and educates students who are performing procedures on live animals in undergraduate classes.

Plans and anticipates short and long-term requirements and goals of the research facility, including animal food, supplies, and equipment; funding and approval of projects; staffing of personnel; and the housing of animals.

Inspects and evaluates animals and the animal facility to ensure compliance with federal, state, and University policies and procedures. Inspection areas include laboratory areas used in animal research, adequacy of animal health care and their needs, and the overall maintenance and upkeep of the animal facility. Prepares and files reports in compliance with OLAB and USDA regulations.

Oversees the Occupational Health Program to ensure regulatory stands; trains consulting physicians on zoonoses for evaluating health risks.

Works to achieve and then maintain accreditation of the research animal laboratory program by AAALAC (Association for Assessment and Accreditation of Laboratory Animal Care) by guiding policy and procedure development and revisions bases on interpretation of federal regulations.

Performs similar or related duties as assigned or required.
**Essential Functions**

These essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring Department.

1. Trains and educates employees, Principal Investigator (PI), technicians, and students in animal health care.
2. Develops short and long-term requirements, plans, and goals of the research facility.
3. Inspects and evaluates animals and the animal facility to ensure compliance with federal, state, and University policies and procedures.

**Minimum Qualifications**

These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to The University of Mississippi's Department of Human Resources in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

**Physical Requirements:** These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

- **Physical Exertion:** The incumbent may be required to lift up to approximately 50 pounds.
- **Vision:** Requirements of this job include close vision and color vision.
- **Speaking/Hearing:** Ability to give and receive information through speaking and listening.
- **Motor Coordination:** While performing the duties of this job, the incumbent is periodically required to talk and hear. The incumbent is occasionally required to sit; stand; walk; climb; lift or carry; and reach with hands and arms.

**Experience/Educational Requirements:**

- **Education:** Doctorate’s Degree from an accredited college or university in Veterinary Medicine or related field.

  AND

- **Certification:** Must be a licensed Veterinarian.

**Interview Requirements**

Any candidate who is called for an interview must notify the Department of Human Resources in writing of any reasonable accommodation needed prior to the date of the interview.

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The University of Mississippi is an EOE/AA/Minorities/Females/Vet/Disability/Sexual Orientation/Gender Identity/Title VI/Title VII/Title IX/504/ADA/DEA employer. The University complies with all applicable laws regarding equal opportunity and affirmative action and does not unlawfully discriminate against any employee or applicant for employment based upon race, color, gender, sex, sexual orientation, gender identity or expression, religion, national origin, age, disability, veteran status, or genetic information. The University of Mississippi is an “at will” employer. This job description does not constitute an employment contract or negate “at will” employment.