Definition of Class
Incumbent assists with coordination of specific aspects of cheerleading/dance performances and practices. Position choreographs routines, facilitates execution of practice activities, and assists with coordination of game day performances, and appearances/events for Cheerleaders, Rebelettes and Mascots. Position assists with training of proper cheer techniques, teaching and executing safety techniques, and participating in branding activities to enhance fan involvement. This position reports to the Coordinator-Athletic Spirit Groups.

Examples of Work Performed
Assists in planning, coordination, and supervision of specific activities of the spirit groups for designated athletic events.

Assists in coordination of a safe practice and training environment that highlights the performance and safety goals of the program.

Teaches and executes proper cheer techniques for practice, game presentation and competition, that fit the mold of a nationally recognized program.

Assists with scheduling of practice clinics and reservation of locations for these activities.

Coordinates, reviews, and monitors training and strength and conditioning techniques with guidance from Strength and Conditioning and Athletic Training staff members.

Assists, as necessary, with administrative duties associated with making travel arrangements.

Assists the Athletics Marketing Department with promotions and the development of pre-game, half time, and post-game logistics for athletic events.

Choreographs routines for spirit groups, for University and public performances, to enhance student participation, enthusiasm, and positive crowd involvement.

Attends conferences, seminars and meetings as necessary.

Ensures all assigned tasks are in compliance with University, SEC Conference, and NCAA rules.

Utilizes knowledge of approved stunting and presentation through AACCA cheerleading safety manual and/or USASF.

Performs similar or related duties as assigned or required.

Essential Functions
These essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring Department.

1. Assists with supervision, training and coordination of performances and practices of spirit groups.

2. Assists with administrative tasks as they relate to athletic spirit activities.
3. Choreographs routines for spirit groups.
4. Assists with the design and implementation of promotions that enhance fan involvement.

**Minimum Qualifications**
These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to The University of Mississippi's Department of Human Resources in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

**Physical Requirements:** These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

- **Physical Exertion:** The incumbent may be required to lift up to approximately 25 pounds.
- **Vision:** Requirements of this job include close vision.
- **Speaking/Hearing:** Ability to give and receive information through speaking and listening.
- **Motor Coordination:** While performing the duties of this job, the incumbent is frequently required to talk and hear. The incumbent is periodically required to stand; sit; and use hands to finger, handle or feel objects, tools or controls. The incumbent is occasionally required to walk and reach with hands and arms.

**Experience/Educational Requirements:**

- **Education:** Bachelor’s Degree from an accredited college or university.

**AND**

- **Experience:** One (1) year of experience related to the above described duties.

**Substitution Statement:**
Related education and related experience may be substituted on a basis set forth by the Department of Human Resources.

**Background Requirements**
This position requires a background check upon hire.

**Interview Requirements**
Any candidate who is called for an interview must notify the Department of Human Resources in writing of any reasonable accommodation needed prior to the date of the interview.

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