Telecommunication Installation Helper

Definition of Class
This is an entry level position in which the incumbent installs, terminates, and tests telecommunication wiring. This position works under the close supervision of a Telecommunications Technician, who makes verbal work assignments, provides specific and detailed instructions on all but routine and repetitive tasks. Work is reviewed in progress to ensure compliance with instructions for overall adequacy. Incumbent may perform simpler tasks alone, or with minimal direction.

Examples of Work Performed
Installs, terminates, and tests telecommunication wiring.

Installs wire for data and voice communications.
Installs coax cable wire for video.
Installs jacks, patch panels, and 66 blocks to wiring.
Reads and follows simple schematic and block diagrams.
Operates common hand tools.
Performs related or similar duties as required or assigned.

Essential Functions
These essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring department.

1. Installs voice, data, and video wiring and supplies.

Minimum Qualifications
These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to the University of Mississippi's Department of Human Resources in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

Physical Requirements: These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

Physical Exertion: Frequently required to lifts and carries up to approximately 50 pounds.

Vision: Requirements of this job include close vision and the ability to distinguish colors.
**Speaking/Hearing:** Ability to give and receive information through speaking and listening.

**Motor Coordination:** While performing the duties of this job, the incumbent is frequently required walk, stoop, kneel, crouch and crawl, climb, balance, reach with hands and arms, and use hands to handle, or feel.

**Experience/Educational Requirements:**

**Education:**
Graduation from a standard four-year high school or equivalent (GED).

**Licensure:**
Valid State of Mississippi Driver’s License

**Interview Requirements**
Any candidate who is called to an agency for an interview must notify the Department of Human Resources in writing of any reasonable accommodation needed prior to the date of the interview.

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