**Definition of Class**
Performs experienced level carpentry work in the planning, laying out, constructing, repairing, and assembling temporary and permanent buildings, additions, partitions, and wood furniture and fixtures. This is a non-supervisory position that provides technical guidance to subordinate personnel. Reports to the Supervisor of the Carpenter Shop.

**Examples of Work Performed**
Performs experienced level carpentry work in the construction, repair, and renovation of floors, roofs, stairways, partitions, doors, windows and screens from blueprints, sketches, and verbal instructions.

Installs glass in windows, doors, and partitions; replaces damaged ceiling tile, floor tile, and other damaged equipment as assigned.

Operates woodworking equipment and machines to saw, plane, drill, or mortise lumber for doors, cabinets, shelves, molding and related fixtures; cuts mortises for locks and hinges; hangs doors.

Estimates amount of required lumber and supplies for projects; selects the type of lumber and material necessary.

Provides completed work and directs any rework or modification.

Provides technical guidance and direction to subordinate personnel.

Performs similar or related duties as assigned or required.

**Essential Functions**
These essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring Department.

1. Performs experienced level carpentry work in the construction, repair, and renovation of floors, roofs, stairways, partitions, doors, windows, and screens.

2. Installs glass in windows, doors, and partitions.

3. Operates power tools and hand tools.

4. Estimates amount and selects types of lumber and supplies needed for projects.

5. Inspects completed work and provides direction to subordinates.

**Minimum Qualifications**
These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to The University of Mississippi's Department of Human Resources in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.
**Physical Requirements:** These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

**Physical Exertion:** The incumbent may be required to lift up to approximately 80 pounds.

**Vision:** Requirements of this job include close vision.

**Speaking/Hearing:** Ability to give and receive information through speaking and listening.

**Motor Coordination:** While performing the duties of this job, the incumbent is frequently required to stand; walk; use hands to finger, handle or feel objects, tools or controls; reach with hands and arms; stoop, kneel, crouch or bend; and climb or balance. The incumbent is occasionally required to sit.

**Experience/Educational Requirements:**

**Education:**
Graduation from a standard four-year high school or equivalent (GED).

AND

**Experience:**
Six (6) years of experience related to the above described duties.

**Licensure:**
Must possess a valid driver’s license.

**Background Check Requirements**
This position requires a background check upon hire.

**Interview Requirements**
Any candidate who is called for an interview must notify the Department of Human Resources in writing of any reasonable accommodation needed prior to the date of the interview.

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