Definition of Class
This is a non-supervisory position in which the incumbent assists and monitors golfers to ensure superior service is provided and all golf course rules are followed. The incumbent reports to the Manager, Golf Pro Shop.

Examples of Work Performed
Assists golfers in preparing for tee times.

Communicates with golfers regarding golf etiquette, course rules, expectations, and general requirements of the course.

Monitors golfers on the course to ensure compliance with golf course rules. Addresses and corrects behaviors that violate course rules.

Participates in activities associated with the organization and execution of golf tournaments.

Provides daily tending to golf carts including transporting carts to staging area, ensuring adequate supply of carts are available for golfers, monitoring cart usage, washing and charging carts after use, and storing carts in appropriate area.

Operates driving range equipment to ensure facility is orderly.

Ensures adequate supply of balls are available in pro shop, ball machine, and on driving range.

Performs similar or related duties as assigned or required.

Essential Functions
These essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring Department.

1. Performs activities to support the services of the University Golf Course and its patrons.

Minimum Qualifications
These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to The University of Mississippi's Department of Human Resources in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

Physical Requirements: These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

   Physical Exertion: The incumbent may be required to lift up to approximately 50 pounds.

   Vision: Requirements of this job include close vision.

   Speaking/Hearing: Ability to give and receive information through speaking and listening.
**Motor Coordination:** While performing the duties of this job, the incumbent is frequently required to stand; walk; sit; and use hands to finger, handle or feel objects, tools or controls. The incumbent is occasionally required to climb or balance; reach with hands and arms; and stoop, kneel, crouch or bend.

**Experience/Educational Requirements:**

**Education:**
High School Diploma or equivalent (GED).

**Interview Requirements**
Any candidate who is called for an interview must notify the Department of Human Resources in writing of any reasonable accommodation needed prior to the date of the interview.

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