Floor Finisher - Physical Plant Department

Definition of Class
Under general supervision, incumbent is responsible for the overall cleanliness of the buildings on the University campus.

Examples of Work Performed
Operates floor cleaning equipment in order to strip, scrub, and re-finish floors and baseboards.

Shampoos and removes stains from carpets.

Mixes cleaning chemicals in accordance with directions.

Maintains cleanliness of assigned area.

Maintains cleanliness of restrooms in assigned area.

Performs special cleaning tasks as requested.

Stocks restrooms with needed supplies.

Cleans windows as needed.

Maintains floor equipment and supplies.

Performs related or similar duties as required or assigned.

Essential Functions
These essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring Department.

1. Maintains the cleanliness of the floors of University buildings.
2. Mixes cleaning chemicals.
3. Maintains cleanliness of rest rooms in assigned area and stocks with needed supplies.
4. Maintains floor equipment and supplies.

Minimum Qualifications
These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to the University of Mississippi’s Department of Human Resources in writing, identifying the related education and experience which demonstrates the candidate’s ability to perform all essential functions of the position.

Physical Requirements: These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.
Physical Exertion: The incumbent may be required to lift up to approximately 50 pounds.

Vision: Requirements of this job include close vision.

Speaking/Hearing: Ability to give and receive information through speaking and listening.

Motor Coordination: While performing the duties of this job, the incumbent is regularly required to use hands to finger, handle or feel objects, tools or controls; stoop, kneel, crouch or crawl; and reach with hands and arms. The incumbent is frequently required to walk. The incumbent is occasionally required to stand.

Experience/Educational Requirements:

Education:
Ability to read, write, and understand basic instructions.

AND

Experience:
Six (6) months of experience related to the above described duties.

Licensure:
Must have a valid driver’s license.

Background Check Requirements
This position requires a background check upon hire.

Interview Requirements
Any candidate who is called for an interview must notify the Department of Human Resources in writing of any reasonable accommodation needed prior to the date of the interview.

Rev. 04/08/2015

The University of Mississippi is an EOE/AA/Minorities/Females/Vet/Disability/Title VI/Title IX /504/ADA/ADEA employer. The University complies with all applicable laws regarding equal opportunity and affirmative action and does not unlawfully discriminate against any employee or applicant for employment based upon race, color, gender, sex, sexual orientation, gender identity or expression, religion, national origin, age, disability, veteran status, or genetic information. The University of Mississippi is an “at will” employer. This job description does not constitute an employment contract or negate “at will” employment.