JOB DESCRIPTION

Garden Supervisor

Definition of Class
This is a supervisory position in which the incumbent directs all garden operations for the National Center for the Development of Natural Products. Incumbent cultivates the soil and maintains equipment, supplies, and harvest during the project-growing season. Incumbent maintains the Waller garden facility during the off-season.

Examples of Work Performed
Tills the soil and spreads fertilizer in garden. Start seedlings for later field planting.

Oversees weeding and tilling during planting season

Maintains equipment and supplies for garden.

Performs similar or related duties as assigned or required.

Essential Functions
These essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring Department.

1. Prepares and cultivates soil for planting.
2. Maintains garden throughout the growing season.

Minimum Qualifications
These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to The University of Mississippi's Department of Human Resources in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

Physical Requirements: These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

Physical Exertion: The incumbent may be required to lift up to approximately 50 pounds.

Vision: Requirements of this job include close vision and color vision.

Speaking/Hearing: Ability to give and receive information through speaking and listening.

Motor Coordination: While performing the duties of this job, the incumbent is frequently required to stand; use hands to finger, handle, and feel; and reach with hands and arms. The incumbent is periodically required to walk and talk and hear. The incumbent is occasionally required to sit; and stoop, kneel, crouch or bend.
Experience/Educational Requirements:

**Education:**
Graduation from a standard high school or equivalent (GED).

AND

**Experience:**
Two (2) years of experience related to the above described duties.

Interview Requirements
Any candidate who is called for an interview must notify the Department of Human Resources in writing of any reasonable accommodation needed prior to the date of the interview.

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