Assistant Superintendent of Athletic Grounds

**Definition of Class**
This is a supervisory position in which the incumbent coordinates, supervises, and participates in the maintenance of all sports turf and facilities. Incumbent performs and supervises maintenance and repairs of athletic sports turf equipment. Reports directly to the Superintendent of Athletic Grounds.

**Examples of Work Performed**
Assists with the planning, coordinating, and managing of the athletic sports turf for practice and intercollegiate competition.

Performs and supervises maintenance and repairs of turf equipment.

Supervises and directs work of the Athletic Field Caretaker, Athletic Aides, and student workers.

Oversees and evaluates the training of subordinate employees.

Assists with maintaining inventory of all equipment and supplies.

Operates equipment required in the maintenance of athletic field care.

Assists with the regular scheduling for mowing, herbicide-pesticide application, fertilization, irrigation, and any other field care need.

Ensures that stadiums are clean and ready for games.

Monitors maintenance of the tennis facility, women’s sports complex, and coliseum.

Performs similar or related duties as assigned or required.

Ensures all assigned tasks are in compliance with University, SEC Conference, and NCAA rules.

**Essential Functions**
These essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring Department.

1. Coordinates, supervises, and participates in the maintenance of all sports turf and facilities.
2. Supervises and trains subordinate employees.
3. Assists with maintaining inventory of all equipment and supplies.
4. Assists with the regular scheduling for mowing, herbicide-pesticide application, fertilization, irrigation, and any other field care need.

**Minimum Qualifications**
These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not
have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to The University of Mississippi's Department of Human Resources in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

**Physical Requirements:** These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

- **Physical Exertion:** The incumbent may be required to lift up to approximately 100 pounds.
- **Vision:** Requirements of this job include close vision.
- **Speaking/Hearing:** Ability to give and receive information through speaking and listening.
- **Motor Coordination:** While performing the duties of this job, the incumbent is periodically required to use hands to finger, handle or feel objects, tools or controls. The incumbent is occasionally required to stand; walk; talk and hear; climb or balance; reach with hands and arms; and stoop, kneel, crouch or bend.

**Experience/Educational Requirements:**

- **Education:** Graduation from a standard four-year high school or equivalent (GED).

  AND

- **Experience:** Three (3) years of experience related to the above described duties.

**Background Requirements**

This position requires a background check upon hire.

**Interview Requirements**

Any candidate who is called for an interview must notify the Department of Human Resources in writing of any reasonable accommodation needed prior to the date of the interview.

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