JOB DESCRIPTION

Athletic Field Caretaker

Definition of Class
This is a supervisory position in which the incumbent coordinates and participates in the care and maintenance of assigned athletic fields.

Examples of Work Performed
Coordinates and participates in the care and maintenance of assigned athletic fields.

Conducts routine inspections of the athletic fields to determine maintenance needs; performs basic maintenance duties, and reports more serious maintenance needs to superiors.

Inspects sprinklers and watering systems to ensure that they are operating correctly; sets timers or other types of electronic controls.

Mixes and applies fertilizers and other types of chemicals to the field turf.

Operates mowers and other types of field maintenance equipment as required in the maintenance of playing field; lines the field for practice or game activities.

Ensures that stadium is cleared and is maintained in a neat and orderly fashion; participates in the care and cleaning as required.

May be required to coordinate and participate in the cleaning and storage of athletic equipment and laundry.

Inspects the athletic fields to ensure that they are prepared for scheduled games; monitors game activities and performs care and maintenance duties as required to enhance those activities.

Interfaces with guests and visitors desiring the use of assigned facilities.

Supervises and coordinates the work of assigned employees.

Performs related or similar duties as required or assigned.

Essential Functions
These essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring Department.

1. Coordinates the care and maintenance of the athletic playing fields.
2. Operates equipment required in the care of the field, such as sprinkler systems, fertilizers, and mowers.
3. Ensures that stadium is clean and that it is prepared for games.
4. Supervises and coordinates the work of assigned employees.

Minimum Qualifications
These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related
education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to the University of Mississippi’s Department of Human Resources in writing, identifying the related education and experience which demonstrates the candidate’s ability to perform all essential functions of the position.

**Physical Requirements:** These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

**Physical Exertion:** The incumbent may be required to lift up to approximately 50 pounds.

**Vision:** Requirements of this job include close vision.

**Speaking/Hearing:** Ability to give and receive information through speaking and listening.

**Motor Coordination:** While performing the duties of this job, the incumbent is regularly required to use hands to finger, handle or feel objects, tools, or controls. The incumbent is frequently required to reach with hands and arms; and to stoop, kneel, crouch or crawl. The incumbent is occasionally required to walk or sit; and to climb or balance.

**Experience/Educational Requirements:**

**Education:**
Ability to read, write, and understand basic instructions.

**Interview Requirements**
Any candidate who is called for an interview must notify the Department of Human Resources in writing of any reasonable accommodation needed prior to the date of the interview.

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