JOB DESCRIPTION

Gardener

Definition of Class
This is a non-supervisory position in which the incumbent assists in the day-to-day operations for the National Center for the Development of Natural Products. Incumbent assists in planting, tilling, harvesting, and watering plants; cleans and mows grounds; operates and performs basic maintenance on equipment as needed.

Examples of Work Performed
Assists in the preparation of fields for growing season.

Assists in the planting, tilling, watering, and harvesting of plants.

Cleans and mows grounds. Trims grass around facility barrier fences.

Assists with cleaning grow room and other production facilities as needed.

Operates various farm equipment as needed.

Performs basic maintenance and upkeep on equipment and facilities as needed.

May serve as Garden Supervisor in his/her absence.

Performs similar or related duties as assigned or required.

Essential Functions
These essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring Department.

1. Assists with daily garden duties such as planting, tilling, harvesting, watering plants, grow room maintenance, etc.
2. Cleans and mows grounds.
3. Operates farm and other equipment.

Minimum Qualifications
These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to The University of Mississippi's Department of Human Resources in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

Physical Requirements: These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

Physical Exertion: The incumbent may be required to lift up to approximately 50 pounds.
Vision: Requirements of this job include close vision.

Speaking/Hearing: Ability to give and receive information through speaking and listening.

Motor Coordination: While performing the duties of this job, the incumbent is frequently required to walk; use hands to finger, handle, or feel objects, tools, or controls and reach with hands or arms. The incumbent is occasionally required to stand; and talk and hear. The incumbent is occasionally required to sit; and stoop, kneel, crouch or bend.

Experience/Educational Requirements:

   Education:
   Ability to read, write, and understand basic instructions.

   AND

   Licensure:
   Incumbents must possess a valid driver’s license.

Background Check Requirements
This position requires a background check upon hire.

Interview Requirements
Any candidate who is called for an interview must notify the Department of Human Resources in writing of any reasonable accommodation needed prior to the date of the interview.

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