JOB DESCRIPTION

Sanitation Supervisor

Definition of Class
The incumbent in this position is responsible for ensuring the removal of trash from front-load dumpsters across the University campus and transportation of trash to the landfill. Incumbent operates a dump truck, performs preventative maintenance on assigned vehicle and trains back-up dump truck operators as needed.

Examples of Work Performed:
Drives and operates dumpster truck.

- Empties trash from front-load dumpsters across campus using dump truck.
- Drives to landfill to dispose of trash when the dump truck has reached capacity.
- Performs preventative maintenance and completes a preventative maintenance checklist regarding the condition and maintenance of the dump truck.
- Completes documentation regarding work accomplished to identify which dumpsters on campus were emptied.
- Trains back-up dump truck operators, as needed.
- Performs related or similar duties as required or assigned.

Essential Functions
These essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring Department.

1. Operates a dump truck to empty dumpsters across campus and transport trash to the landfill.
2. Performs preventative maintenance for dump truck.

Minimum Qualifications
These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to the University of Mississippi's Department of Human Resources in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

Physical Requirements: These physical requirements are not exhaustive, and additional job related physical requirements may
be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

**Physical Exertion:** The incumbent may be required to lift up to approximately 50 pounds.

**Vision:** Requirements of this job include close vision.

**Speaking/Hearing:** Ability to give and receive information through speaking and listening.

**Motor Coordination:** While performing the duties of this job, the incumbent is regularly required to sit; use hands to finger, handle or feel objects, tools, or controls; and reach with hands and arms. The incumbent is occasionally required to stand or walk.

**Experience/Educational Requirements:**

**Education:**
Ability to read, write, and understand basic instructions.

**Experience:**
Two (2) years experience related to above described duties.

**Licensure:**
Must have a valid Class B Commercial Driver’s License.

**Interview Requirements**
Any candidate who is called to an agency for an interview must notify the Department of Human Resources in writing of any reasonable accommodation needed prior to the date of the interview.

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