

**MINUTES OF THE CURRICULUM AND POLICY COMMITTEE
OF THE COLLEGE OF LIBERAL ARTS,
MEETING NO. 351, 15 APRIL, 2004
VENTRESS HALL**

Present: Dr. Glenn Hopkins (Dean), Dr. Holly Reynolds (Assistant Dean), Dr. Ronald Vernon (Associate Dean), Dr. Charles Ross (African American Studies), LTC Maurice Kilpatrick (Air Force ROTC/Aerospace Studies), Dr. Murray Nabors (Biology), Dr. Charles Hussey (Chemistry), Dr. Mark van Boening (Economics), Dr. Joseph Uργο (English), Dr. Samir Husni (Journalism), Dr. George Everett (Modern Languages), Dr. Tom Marshall (Physics), Dr. Tristan Denley (Mathematics), Dr. Steve Brown (Music), Dr. Michael Harrington (Philosophy and Religion), Dr. Rich Forgette (Political Science), Dr. Michael Allan (Psychology), Dr. David Swanson (Sociology/Anthropology), Dr. Scott McCoy (Theatre Arts), Dr. Lucien Cremaldi (Category I representative), and Dr. Fred Lorenzo (Category II representative)

Absent: Professor Jan Murray (Associate Dean), Dr. Aileen Ajootian (Classics), Dr. Conrad Cunningham (Computer Science), Dr. R. P. Major (Geology), Dr. Bob Haws (History), Dr. Michael Metcalf (International Studies), Lt. Capt Joseph Blackburn (Military Science), Capt. Ronald Zaparach (Naval Science), Dr. Charles Wilson (Southern Studies), and Dr. Tim Nordstrom (Category III representative)

The following course additions, changes, and deletions were approved by the committee.

I. COURSE ADDITIONS, CHANGES AND DELETIONS

ECONOMICS

ADD: ECON 643. MICROECONOMICS RESEARCH SEMINAR. Seminar on selected topics in contemporary microeconomic research. May be repeated once for credit. Prerequisite: consent of instructor. (3).

ADD: ECON 645. MACROECONOMICS RESEARCH SEMINAR. Seminar on selected topics in contemporary macroeconomic research. May be repeated once for credit. Prerequisite: consent of instructor. (3).

ADD: ECON 647. ECONOMICS RESEARCH SEMINAR. Seminar on selected topics in contemporary economic research. May be repeated once for credit. Prerequisite: consent of instructor. (3).

II. OTHER CATALOG CHANGES

There were no catalog changes at this meeting.

III. OTHER BUSINESS

1. Dean Hopkins discussed the moves of various University services to the old Wal-Mart building, including Printing, Publishing, and Outreach. With those moves, Sam Hall, Gerard Hall, Powers Hall, and Yerby will be transformed for other purposes. There is discussion that

Powers Hall will become “swing” space and Lester, Sam, and Gerard will become new dorm space.

2. Dean Hopkins reminded the department chairs that annual reviews of faculty are due May 1st and the chairs are supposed to meet with Dean Hopkins prior to their meeting with the faculty members.

3. The Curriculum and Policy committee discussed the possibility that the Board of Trustees will reduce the total number of hours for degree programs to 120. Dean Hopkins requested that the department chairs discuss the issue with their faculty members and report back to the committee at the June 2004 meeting. He mentioned that the Board will vote on this issue in July.

4. Assistant Dean Reynolds made several announcements:

a. A final exam memo was provided to all the department chairs. It states that instructors must give a final exam unless permission is granted from the department chair and the dean’s office. In addition, if individual students indicate compelling reasons why they need to change the time of an exam, they must receive the permission of the instructor and the department chair.

b. Nominations for teacher awards in the College are due next Friday, April 23.

c. A request was made to send Dr. Reynolds the names and contact information for any new tenure-track and full-time instructors hired for next year so that she can begin compiling information for the fall faculty meeting program and computer requests from the appropriate faculty members.

5. The committee made several suggestions about the Advising Satisfaction Survey. Based upon a request from Dr. Gates, the departments may include department-specific questions about advising for this survey next fall. Dr. Reynolds requested that the department chairs make their specific suggestions to her within the next month.

6. Dean Hopkins reminded the department chairs that the five year plans must be updated next fall and requested that the department chairs be thinking about their revisions to these documents.

7. The date of commencement, May 8, was announced at the meeting.

8. Associate Dean Vernon presented information concerning the community college – IHL articulation agreements. Each academic program received copies of their own articulation agreement for review. The agreements must not exceed 63 credit hours and are supposed to represent the courses that will be accepted into the degree program. It was mentioned that discipline meetings will be held from representatives across the state to work out any problems. Possibly these meetings will take place by conference call. More information will be forthcoming.