

THE UNIVERSITY OF MISSISSIPPI

LIBERAL ARTS STUDENT E-NEWSLETTER



VOLUME 2, ISSUE 1 - SEPTEMBER 2006

[[Liberal Arts News](#)] [[Dates and Deadlines](#)] [[Important Information](#)]

Liberal Arts News

Greetings from the College of Liberal Arts

Each semester the electronic newsletter for students in the College of Liberal Arts contains important and timely information. [Read more.](#)

A Change in the Printed Schedule of Courses for Priority Registration This Fall

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How To Search the Online Course Schedule More Effectively

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A change to the Undergraduate Catalog on class attendance was approved by the University. [Read more.](#)

Dates and Deadlines

MONDAY, OCTOBER 2, 2006 : Course Withdrawal Deadline

The last day to drop a class for the Fall 2006 Semester is Monday, October 2, 2006. [Read more about the official University policy regarding the course withdrawal deadline.](#)

FRIDAY, SEPTEMBER 25, 2006 : December 2006 Diploma Application Deadline

Seniors who have filed a degree application for December 2006 in the Dean's Office will be notified by e-mail that the Diploma Application form is available online. Students should check their Ole Miss e-mail accounts on a regular basis. The deadline for processing the diploma application is **Friday, September 25, 2006**.

FRIDAY, OCTOBER 20, 2006 : Academic Advising Begins for Priority Registration

FRIDAY, OCTOBER 27, 2006 : Priority Registration for Wintersession and Spring 2007

Priority registration is scheduled to open on Friday, October 27, 2006, for the Winter Intersession 2007 and for the Spring Semester 2007. [Read more](#) and also [view a step-by-step guide for academic advising](#).

MONDAY, OCTOBER 30, 2006 : May and August 2007 Degree Application Deadline

Degree applications for May 2007 and August 2007 are due in the Dean's Office by Monday, October 30, 2006. [Read more.](#)

IMPORTANT INFORMATION

Letter to Seniors Planning To Graduate in December 2006

In mid-September 2006, a letter was sent to all senior Liberal Arts students concerning important deadlines for degree applications and diploma applications. [Read entire letter.](#)

Steps for Academic Advising

Priority registration is a busy period for students, faculty, and staff. Please schedule an appointment with your advisor as early as possible so that you can register as soon as your time window opens. [View the steps for academic advising.](#)

Prerequisite Checking and Priority Registration

Prerequisite checking went live December 2005 and will be active during the upcoming Priority Registration period. [Read more.](#)

Academic Calendars

- [Fall Semester 2006-2007](#)
- [Winter Intersession 2006-2007](#)
- [Spring Semester 2006-2007](#)
- [Summer 2006-2007](#) (Includes May and August Intersessions)

Exam Schedule

- [Fall 2006 Exam Schedule](#)--The College of Liberal Arts strictly adheres to the official University policy concerning final examinations. [Read more.](#)

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VOLUME 2, ISSUE 1 - SEPTEMBER 2006

Greetings from the College of Liberal Arts

Each semester the electronic newsletter for students in the College of Liberal Arts contains important and timely information. This issue of the newsletter has information on a change in the degree requirements for the Bachelor of Arts degree, deadlines for graduation, and news about priority registration in October, among other items.

We hope that you find this newsletter helpful. Let us know if there is information you would like to see in future newsletters; send your comments to libarts@olemiss.edu.

If you ever have questions about academic matters in the College of Liberal Arts, please call 915-7177 or send an e-mail message to ventress@olemiss.edu. Our capable and cordial staff stands ready to answer any questions that you might have.

Glenn Hopkins, Dean
College of Liberal Arts

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A Change in the Printed Schedule of Courses for Priority Registration this Fall

The extensive schedule of courses booklet that was usually distributed during priority registration will not be printed this fall.

The printed version of the course schedule for next semester that was available in a large format, color, newsprint booklet will not be available. Instead, a limited printing of just the course schedule for the wintersession and spring semester will be available just before priority registration begins on October 27. This limited printing will be a condensed version of the old schedule of courses booklet and will be printed closer to the time of the registration period.

In the past, some information about course offerings would be incorrect in the printed booklet because of last minute changes to course schedules. The course schedule information online is always the most accurate information about what courses will be offered next semester. For those students who want to rely upon a printed schedule, a limited number of the condensed version will be distributed to particular places on campus, such as the department offices. This new course schedule information will also be put in a PDF file that will be emailed to all currently enrolled students as well as posted on the Registrar's web site.

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[List of All Liberal Arts Course Prefixes](#)

[Course Prefixes Containing Spaces](#)

[Using the Wildcard Character "*" To Find Courses Beginning with or Containing Text String](#)

[Searching for Courses at a Certain Level \(100 level, 200 level, etc.\)](#)

[Using the Wildcard Character "*" To Find Courses Ending with a Certain Course Number](#)

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Change in Mathematics Requirement for the BA Degree

The lower division mathematics requirement for the Bachelor of Arts degree has been changed from 6 semester hours to 3 semester hours. This change officially became effective at the beginning of the Fall Semester 2006.

Beginning with students who graduate in December 2006, students earning the Bachelor of Arts degree will be required to complete 3 semester hours of mathematics for the lower division requirement.

NOTE: Some departments may require more advanced mathematics courses for a particular major.

Please call the Student Services division of the Dean's Office at 915-7177 if you have questions regarding this change.

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New Chinese Major offered by the Department of Modern Languages

Once formally approved this fall by the Board of Trustees, the Bachelor of Arts in Chinese will become the fourth baccalaureate degree offered by the Department of Modern Languages. The goal of the new Chinese major will be to produce graduates with advanced language competence in Chinese and an understanding of China and other Chinese-speaking countries. The University of Mississippi will offer the only Bachelor of Arts degree in Chinese in the State of Mississippi. Once approved, the program will begin in spring 2007.

Nearly one and a half billion people speak Chinese, the most commonly spoken language in the world. In addition to the sheer number of people speaking Chinese, there is a growing recognition in the United States of the need to develop a greater understanding of Asian languages and cultures, particularly Chinese. As China's economy continues to be important globally, there is an increasing need to understand its society, language, culture and politics.

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Departmental Relocations for African American Studies and Political Science

African American Studies

In August 2006, the African American Studies program moved from Barr Hall into newly renovated Longstreet Hall.

The main office for African American Studies is now located in 311 Longstreet. The phone number for the main office will continue to be (662) 915-5977. Dr. Erin Chapman (History and African American Studies), Dr. Kirk Johnson (Sociology and African American Studies), and Dr. Charles Ross (History and African American Studies) have offices located with the African American Studies Program in Longstreet. Longstreet Hall, Vardaman Hall, Hill Hall form a U-shaped complex across from Johnson Commons. Also sharing Longstreet Hall is the Department of Social Work.

Political Science

The Department of Political Science is scheduled to move back into Deupree Hall in December 2006.

Temporarily located in Lester Hall while Deupree Hall was renovated last year, the Department of Political Science will return to Deupree in time for the Spring 2007 semester. Deupree Hall, Odom Hall, and Labauve Hall form a U-shaped complex directly across from Weir Hall and the Galtney Center for Academic Computing. The main office of the Department of Political Science will be in 133 Deupree Hall, and the department's main phone number will continue to be (662) 915-7401.

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Change in University Class Attendance Policy

A change to the Undergraduate Catalog on class attendance was approved by the University.

Students who do not attend the first day of a class may be removed from the class roll. The new official catalog statement follows:

"Students must attend the first meeting of every course for which they are registered, unless they obtain prior departmental approval. Without such approval, a student who is absent from the first class meeting may be dropped from that class by the dean of the school or college with the responsibility for the course."

It is the student's responsibility to contact the department office prior to the first day of class to request permission to be absent. Each department will decide whether to enforce this policy.

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Course Withdrawal Deadline

The last day to drop a class for the Fall 2006 Semester is Monday, October 2, 2006. The following is the official policy regarding late withdrawal from a course as stated on page 128 of the 2005-2006 Undergraduate Catalog.

Late Withdrawal from a Course • After the course withdrawal deadline, a student may drop a course only in cases of extreme and unavoidable emergency as determined the student's academic dean. Unacceptable reasons for late withdrawal include dissatisfaction over an expected grade or a change in a student's degree program or major. In no case may a class be dropped after the last regular class day semester, session, or term.

Courses dropped after the course withdrawal deadline will still appear on the student's official transcript. The W mark will be recorded if the student is passing the course at the time of withdrawal; the F grade will be recorded if the student is failing.

Students who wish to petition for a late withdrawal from a course should contact the Office of Student Services in Ventress Hall 103.

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Priority Registration for Wintersession and Spring Semester 2007

Student Time Windows

Priority registration is scheduled to open on Friday, October 27, 2006, for the Wintersession 2007 and for the Spring Semester 2007. As has been the case in previous semesters, each student is assigned a time window which indicates the time of day and the date on which he or she may begin registering for classes. The time windows of students are assigned based on classification with seniors being allowed to register before juniors, juniors before sophomores, and sophomores before freshmen.

Prerequisite checking "went live" in December 2005. [Read more about this change in the registration process.](#)

Academic Advising and Advisor Holds

Each student having a program in the College of Liberal Arts is assigned an advisor based upon the student's program of study. Immediately before the priority registration period, an advisor hold will automatically be placed on each student's account. This advisor hold will prevent the student from registering for classes.

In order for the advisor hold to be lifted, a student must be advised by his or her academic advisor. Each department within the College of Liberal Arts determines how academic advising is handled. To have the advising hold lifted, each student must meet with an advisor. The name and contact information of the advisor is available through myOleMiss (formerly UM Online Services).

Visit [Steps for Academic Advising in the College of Liberal Arts](#) for a step-by-step guide to academic advising for students in the College.

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Steps for Academic Advising in the College of Liberal Arts

Priority registration is a busy period for students, faculty, and staff. Please schedule an appointment with your advisor as early as possible so that you can register as soon as your time window opens.

1. SCHEDULE AN APPOINTMENT WITH YOUR ADVISOR.
2. OBTAIN A COPY OF YOUR CURRENT COURSE SCHEDULE, YOUR MOST UM TRANSCRIPT, YOUR TRANSFER EQUIVALENCY REPORT, AND ANY EXTERNAL TRANSCRIPTS FROM ALL EXTERNAL ACADEMIC INSTITUTIONS FOR WHICH TRANSFER WORK DOES NOT APPEAR ON YOUR TRANSFER EQUIVALENCY REPORT.
3. PREPARE A TENTATIVE SCHEDULE USING A [LIBERAL ARTS ADVISING WORKSHEET](#) BEFORE VISITING YOUR ADVISOR.
4. MEET WITH YOUR ADVISOR.
5. KEEP A COPY OF YOUR SIGNED ADVISING WORKSHEET.

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Degree Applications for May and August 2007 Due in Dean's Office

Degree applications for May and August 2007 are due in the Dean's Office by Monday, October 30, 2006. The degree application should be on file in the Dean's Office at least one full semester before the actual date of graduation. Forms are available in Ventress Hall at any time.

The degree application must be filled out by the student, then signed by the advisor and department chair before it can be accepted by our office. You will need a copy of your transcript (including transfer work) to fill out this form.

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LIBERAL ARTS
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VOLUME 2, ISSUE 1 - SEPTEMBER 2006

September 8, 2006

Dear Graduating Senior:

1. DIPLOMA APPLICATIONS FOR DECEMBER 2006 GRADUATES.

Diploma applications are required for all graduates. The Diploma Application form is used to order diplomas and to compile the information included in the Commencement program. In order to complete the graduation process, you must file a diploma application online. You will be notified by e-mail through your Ole Miss e-mail account when your diploma application is available online. THIS IS VERY IMPORTANT! You cannot graduate without filing a diploma application. THE DEADLINE IS SEPTEMBER 25. As you may already know, the University of Mississippi has only one graduation ceremony each year. Students graduating in December will be invited to participate in the May 2007 ceremony.

2. DEGREE APPLICATIONS FOR MAY & AUGUST 2007 GRADUATES.

According to the University catalog, degree applications are due in the Dean's Office two full semesters before the date of graduation. It is, therefore, your responsibility to come by the Dean's Office and pick up the degree application, fill it out, have your adviser and chair of your major department sign the form, and return it to the Dean's Office. IF YOU ARE GRADUATING IN MAY OR AUGUST 2007, YOU MUST FILE A DEGREE APPLICATION IN THE DEAN'S OFFICE ACCORDING TO THE FOLLOWING SCHEDULE!!! Failure to do so will result in a delay of your graduation for spring semester.

First Letter of Last Name	Due Date
A-D	September 22, 2006
E-K	October 6, 2006
L-R	October 20, 2006
S-Z	October 30, 2006

3. DEGREE REQUIREMENTS FOR GRADUATES.

Please be aware of the catalog requirements for specific grade point averages in your major and minor, your University of Mississippi credits, and your overall grade point average. Failure to meet these requirements prevents many seniors from graduating each year.

If you have questions concerning any of these deadlines, or degree requirements, please contact me immediately. My e-mail address is bleeton@olemiss.edu.

Sincerely,

Barbara Leeton
Director of Academic Support

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VOLUME 2, ISSUE 1 - SEPTEMBER 2006

Prerequisite Checking and Priority Registration

Prerequisite checking went live December 2005 and will be active during the upcoming Priority Registration period.

In previous semesters if a student's academic coursework did not satisfy a course's prerequisites, the registration system gave a student a warning that the prerequisite was not met. However, the system would allow the student to book the class.

Now that prerequisite checking has been turned on, the registration system will allow a student to book a course if one of the two following conditions has been met:

1. if the prerequisite has been completed successfully in a previous semester
2. if the student is currently enrolled in the prerequisite course or courses.

A "CONDITIONALLY BOOKED" flag will be applied to a course if the student is currently enrolled in the prerequisite. After final grades have been submitted for the current term,

- If the prerequisite course **IS** completed successfully, the conditionally booked flag will be removed.
- If the prerequisite course is **NOT** completed successfully, the course will be dropped from the student's schedule.

If you receive an error message that you believe is a mistake (i.e. you have met or are currently enrolled in a prerequisite for a course), then contact the department office. If you wish to request an exception to the prerequisite, contact the department office.

Work is in progress to have external coursework entered into Campus Management so that transfer work will be taken into account in prerequisite checking.

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Final Examination Instructions

Any student having three or more examinations scheduled for the same day will arrange with the instructor to take the noon examination or the 7:30 p.m. examination on some other mutually satisfactory date. Please note that only the noon and 7:30 p.m. examination may be rescheduled for this reason.

Students should be allowed 3 hours to complete the final examination unless the instructor has previously informed the class otherwise.

No other examinations are to be given at other than scheduled hours, either for an individual or for a class, unless the instructor concerned has specific approval from the academic dean. The [Fall Semester 2006 Final Exam Schedule](#) is posted on the [Registrar's web site](#).

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Course Prefixes Containing Spaces

A handful of course prefixes contain a space character. If this is the case, you **MUST** include the space in your search.

If you are searching for a Gender Studies course, search for **G ST** and not for **GST**.

If you are searching for a Southern Studies course, search for **S ST** and not for **SST**.

A [complete list of course prefixes](#) for courses offered by the College of Liberal Arts is available.

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Using the Wildcard Character "*" To Find Courses Beginning with or Containing Text String

One can search the online course offerings in a given semester for text strings in both the course prefix/number and in the course title.

If you place the wildcard character * at the start of search text, the search returns courses with the search text anywhere in the name. If you do NOT place the wildcard character at the start of the search text, the search only returns courses with the search text at the beginning of name.

Below are some examples.

Search Text	Search Results																														
french	<p>Search Results</p> <table border="1"> <thead> <tr> <th colspan="3">Course Title</th> </tr> </thead> <tbody> <tr> <td>Fr 321</td> <td>French culture and civilization</td> <td>View All Sections</td> </tr> <tr> <td>Fr 572</td> <td>French Phonetics and Phonology</td> <td>View All Sections</td> </tr> <tr> <td>Inst 212</td> <td>French News Coverage</td> <td>View All Sections</td> </tr> </tbody> </table>	Course Title			Fr 321	French culture and civilization	View All Sections	Fr 572	French Phonetics and Phonology	View All Sections	Inst 212	French News Coverage	View All Sections																		
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THE UNIVERSITY OF MISSISSIPPI

LIBERAL ARTS
STUDENT
E-NEWSLETTER

VOLUME 2, ISSUE 1 - SEPTEMBER 2006

Searching for Courses at a Certain Level (100 level, 200 level, etc.)

To search for a particular level course, simply search for the prefix followed by a space and followed by the number for the level.

For example, to search for 200-level English classes, you could search for **ENGL 2**. (Be sure to include the space in between the prefix and the number.)

The results of this search follow.

Search Results

Course Title		
Engl 221	Survey of World Literature to 1650	View All Sections
Engl 222	Survey of World Literature since 1650	View All Sections
Engl 223	Survey of American Lit to the Civil War	View All Sections
Engl 224	Survey of American Lit since Civil War	View All Sections
Engl 225	Survey of British Lit to 18th Century	View All Sections
Engl 226	Survey of Brit Lit since Romantic Period	View All Sections
Engl 250	Applied Writing	View All Sections

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Using the Wildcard Character "*" To Find Courses Ending with a Certain Course Number

If you do not know the course prefix for a course but you do know the course number, you can search by that course number. Simply use the wildcard * immediately in front of the number.

For example, a search for ***121** yields the following results.

Search Results

Course Title		
Brtn 121	Freshman Baritone I	View All Sections
Bssn 121	Freshman Bassoon I	View All Sections
Chem 121	Fundamentals of Organic Chemistry	View All Sections
Clar 121	Freshman Clarinet I	View All Sections
Flut 121	Freshman Flute I	View All Sections
Fr 121	Accelerated Elementary French	View All Sections
Frhn 121	Freshman French Horn I	View All Sections
Hrps 121	Freshman Harpsichord	View All Sections
Math 121	College Algebra	View All Sections
Oboe 121	Freshman Oboe I	View All Sections

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