

THE UNIVERSITY OF MISSISSIPPI

LIBERAL ARTS STUDENT E-NEWSLETTER



VOLUME 2, ISSUE 2 - FEBRUARY 2007

[[Liberal Arts News](#)] [[Dates and Deadlines](#)] [[Important Information](#)]

Liberal Arts News

Greetings from the College of Liberal Arts

Each semester the electronic newsletter for students in the College of Liberal Arts contains important and timely information. [Read more.](#)

A Change in the Printed Schedule of Courses for Priority Registration This Spring

The extensive schedule of courses booklet that was usually distributed during priority registration will not be printed this fall. [Read more.](#)

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Nominations are being sought by the College of Liberal Arts for the ***Liberal Arts Outstanding Teacher of the Year*** and the ***Cora Lee Graham Award for Outstanding Teaching of Freshmen*** awards. [Read more.](#)

Building Renovations in the College

A number of buildings are being renovated that will affect the College faculty and students. [Read more.](#)

Change in University Class Attendance Policy

A change to the Undergraduate Catalog on class attendance was approved by the University. [Read more.](#)

Dates and Deadlines

MONDAY, FEBRUARY 26, 2007 : Course Withdrawal Deadline

The last day to drop a class for the Spring 2007 Semester is Monday, February 26, 2007.

[Read more about the official University policy regarding the course withdrawal deadline.](#)

FRIDAY, MARCH 23, 2007 : May and August 2007 Diploma Application Deadline

Seniors who have filed a degree application for May and August 2007 in the Dean's Office will be notified by e-mail that the Diploma Application form is available online. Students should check their Ole Miss e-mail accounts on a regular basis. The deadline for processing the diploma application is **Friday, March 23, 2007**. Students who process diploma applications **after** Friday, March 23, 2007, will not have their name in the Commencement Program.

WEDNESDAY, MARCH 21, 2007 : Academic Advising Begins for Priority Registration

WEDNESDAY, MARCH 28, 2007 : Priority Registration for May Intersession, Summer, and Fall 2007

Priority registration is scheduled to open on Wednesday, March 28, 2007, for the May Intersession 2007 and for the Summer and Fall 2007 sessions. [Read more](#) and also [view a step-by-step guide for academic advising](#).

THURSDAY, APRIL 12, 2007 : Honors Convocation

FRIDAY, APRIL 13, 2007 : Deadline for Liberal Arts Teacher Award Notifications

[See the Liberal Arts news story above.](#)

MONDAY, APRIL 16, 2007 : December 2007 Degree Application Deadline

Degree applications for December 2007 are due in the Dean's Office by Monday, April 16, 2007. [Read more.](#)

SATURDAY, MAY 12, 2007 : Commencement

Commencement ceremonies for students who graduated in December 2006 and for students who plan to graduate in May or August 2007 will be held on Saturday, May 12, 2007. [Read more.](#)

IMPORTANT INFORMATION

Letter to Seniors Planning To Graduate in Spring 2007

In mid-September 2006, a letter was sent to all senior Liberal Arts students concerning important deadlines for degree applications and diploma applications. [Read entire letter.](#)

Steps for Academic Advising

Priority registration is a busy period for students, faculty, and staff. Please schedule an appointment with your advisor as early as possible so that you can register as soon as your time window opens. [View the steps for academic advising.](#)

Prerequisite Checking and Priority Registration

Prerequisite checking went live December 2005 and will be active during the upcoming

Priority Registration period. [Read more.](#)

Academic Calendars

- [Winter Intersession 2006-2007](#)
- [Spring Semester 2006-2007](#)
- [Summer 2006-2007](#) (Includes May and August Intersessions)
- [Fall Semester 2007-2008](#)

Exam Schedule

- [Spring 2007 Exam Schedule](#)--The College of Liberal Arts strictly adheres to the official University policy concerning final examinations. [Read more.](#)

[\[Liberal Arts Home\]](#) [\[Ole Miss Home\]](#) [\[myOleMiss\]](#) [\[Webmail @ Ole Miss\]](#)

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Greetings from the College of Liberal Arts

Each semester the electronic newsletter for students in the College of Liberal Arts contains important and timely information. This issue of the newsletter has information about building renovations in the College, news about priority registration in March, and information about a change in the University class attendance policy, among other items.

We hope that you find this newsletter helpful. Let us know if there is information you would like to see in future newsletters; send your comments to libarts@olemiss.edu.

If you ever have questions about academic matters in the College of Liberal Arts, please call (662) 915-7177 or send an e-mail message to ventress@olemiss.edu. Our capable and cordial staff stands ready to answer any questions that you might have.

Glenn Hopkins, Dean
College of Liberal Arts

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A Change in the Printed Schedule of Courses for Priority Registration This Spring

The extensive schedule of courses booklet that was usually distributed during priority registration will not be printed this spring.

The printed version of the course schedule for next semester that was available in a large format, color, newsprint booklet will not be available. Instead, a limited printing of just the course schedule for the wintersession and spring semester will be available just before priority registration begins on March 28. This limited printing will be a condensed version of the old schedule of courses booklet and will be printed closer to the time of the registration period.

In the past, some information about course offerings would be incorrect in the printed booklet because of last minute changes to course schedules. The [course schedule information online](#) is always the most accurate information about what courses will be offered next semester. For those students who want to rely upon a printed schedule, a limited number of the condensed version will be distributed to particular places on campus, such as the department offices. This new course schedule information will also be put in a PDF file that will be emailed to all currently enrolled students as well as posted on the Registrar's web site.

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Determining Honors Designation for Graduation

To graduate with honors, a student must complete at least 63 semester hours of work in residence at The University of Mississippi. The required GPA must be attained on all work completed in residence at The University of Mississippi separately considered, as well as on all college work attempted both at the university and at other institutions, including independent study (correspondence or Internet-based) courses taken, regardless of whether such work has been accepted for transfer credit at the university.

Cum Laude

To be eligible for a degree CUM LAUDE, a student must have a grade-point average of 3.50 or above but below 3.75 on all college work attempted.

Magna Cum Laude

To be eligible for a degree MAGNA CUM LAUDE, a student must have a grade-point average of 3.75 or above but below 3.90 on all college work attempted.

Summa Cum Laude

To be eligible for a degree SUMMA CUM LAUDE, a student must have a grade-point average of 3.90 or above on all college work attempted.

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Nominations Sought for Liberal Arts Teaching Awards

Nominations are being sought by the College of Liberal Arts for the ***Liberal Arts Outstanding Teacher of the Year*** and the ***Cora Lee Graham Award for Outstanding Teaching of Freshmen*** awards.

Eligibility for both awards is limited to faculty of professorial rank (Assistant Professor, Associate Professor, and Full Professor) in the College of Liberal Arts. In addition, the Graham award is limited to faculty actively involved in teaching 100- or 200-level courses or other courses intended primarily for freshmen. Temporary and visiting faculty, as well as previous recipients, are not eligible.

Criteria for the award include, but are not limited to, excellence of class instruction, intellectual stimulation of students, and concern for students' welfare. Both recipients will be recognized during the College's commencement ceremony, have their names added to award plaques in the Dean's office, and receive \$1,000.

The deadline for submitting nominations for 2007 has already passed.

Previous Recipients

First awarded in 1985, the previous recipients of the Liberal Arts Outstanding Teacher of the Year award are: Sheila Skemp (History), Jerrold Heindel (Biology), James Cooke (History), William Lawhead (Philosophy and Religion), Mary Kallman (Psychology), Eldon Miller (Mathematics), Kenneth McGraw (Psychology), Donald Dyer (Modern Languages and Linguistics), John Hull (Biology), Talmadge James Reid (Mathematics), Colby Kullman (English), Lee Bolen (Physics), Daniell Mattern (Chemistry and Biochemistry), Rebecca Holberton (Biology), Edmund Keiser (Biology), Douglass Sullivan-Gonzalez (History), Samir Husni (Journalism), Ethel Young-Minor (English), Benjamin Fisher (English), John Neff (History), and Ann Fisher-Wirth (English).

The Cora Lee Graham Award for Outstanding Teaching of Freshmen has been awarded since 1987 to the following recipients: Jon Parcher (Chemistry and Biochemistry), Lee Bolen (Physics), Kwang-Sik Yun (Chemistry), Daniel Williams (English), Jeffrey Watt (History), Gerard Buskes (Mathematics), William Scott (Chemistry and Biochemistry), Kees Gispen (History), Paul Lago (Biology), Hans-Jurgen Gaycken (Modern Languages), Walter Cleland, Jr. (Chemistry and Biochemistry), Michael Lynch (Philosophy and Religion), L. Marvin Overby (Political Science), Holly Reynolds (Political Science), Kathryn McKee (English and Southern Studies), Gary Gaston (Biology), Frederick Lorenzo (History), Timothy Nordstrom (Political

Science), Aileen Ajootian (Classics), and Joe Turner Cantú (Theatre Arts).

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Building Renovations in the College

A number of buildings are being renovated that will affect the College faculty and students. We are encouraged by these and other updates in our facilities, which provide nicer and more useful spaces for our courses.

The David H. Nutt Auditorium, which serves as a performance venue for the Department of Music and a large classroom for a number of College departments, is completing its renovation. Renovation included an expanded and redesigned stage, new seats, lighting, technology control room, extended lobby, and new audience restrooms. While the interior of the auditorium is finished and classes are currently using that space, the completion of the work on the lobby is scheduled for this March.

Farley Hall is being renovated for the Department of Journalism. This renovation includes the addition of the Overby Center, named for UM alumnus Charles L. Overby, Freedom Forum chairman and CEO. In time for the fall 2007 semester, the department will move back into Farley Hall with its state-of-the-art technology in classrooms and offices, and facilities to host speakers and events.

Located on the Circle, Bryant Hall has completed its renovation and the Department of Classics and the Department of Philosophy and Religion will move in during spring break. The building has new, wired classrooms and a beautiful space on the main floor for students and faculty to gather.

Utilized as a studio theatre space for the Department of Theatre Arts as well as a large classroom, Meek Auditorium is undergoing renovation, including a backstage quick-change dressing room, sound and light control rooms, 2 overhead catwalks, new orchestra pit cover, extended lobby, new restrooms, and new seats with writing desks/arms. The renovation should be completed by fall 2007.

Adjoining Meek Auditorium, Meek Hall is home to the Department of Art. This building will have refurbished plumbing, heating, ventilation, and air-conditioning systems as well as new office and studio spaces, and new computer design laboratories. After construction is complete this summer, all of the department faculty will be housed in the same building. Previously, some art history and art studio faculty were located in Old Chemistry, which will begin renovation this summer for use by the School of Engineering.

Finally, Bishop Hall is currently undergoing a renovation of first floor classrooms, second floor lobby area, entrances, exterior, and roof. The interior work will be completed over the

summer of 2007 in time for the classrooms to return to service in the fall of 2007. The remodeling and restoration of the entrances, exterior and roof will continue during the fall of 2007, with completion scheduled for the end of the fall semester.

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Change in University Class Attendance Policy

A change to the Undergraduate Catalog on class attendance was approved by the University.

Students who do not attend the first day of a class may be removed from the class roll. The new official catalog statement follows:

"Students must attend the first meeting of every course for which they are registered, unless they obtain prior departmental approval. Without such approval, a student who is absent from the first class meeting may be dropped from that class by the dean of the school or college with the responsibility for the course."

It is the student's responsibility to contact the department office prior to the first day of class to request permission to be absent. Each department will decide whether to enforce this policy.

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Course Withdrawal Deadline

The last day to drop a class for the Spring 2007 Semester is Monday, February 26, 2007. The following is the official policy regarding late withdrawal from a course as stated on page 134 of the 2007-2008 Undergraduate Catalog.

Late Withdrawal from a Course • After the course withdrawal deadline, a student may drop a course only in cases of extreme and unavoidable emergency as determined the student's academic dean. Unacceptable reasons for late withdrawal include dissatisfaction over an expected grade or a change in a student's degree program or major. In no case may a class be dropped after the last regular class day semester, session, or term.

Courses dropped after the course withdrawal deadline will still appear on the student's official transcript. The W mark will be recorded if the student is passing the course at the time of withdrawal; the F grade will be recorded if the student is failing.

Students who wish to petition for a late withdrawal from a course should contact the Office of Student Services in Ventress Hall 103.

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VOLUME 2, ISSUE 2 - FEBRUARY 2007

Priority Registration for May Intersession and Summer and Fall Sessions

Student Time Windows

Priority registration is scheduled to open on Wednesday, March 28, 2007, for all Summer 2007 Sessions (including May and August Intersessions) and for the Fall Semester 2007. As has been the case in previous semesters, each student is assigned a time window which indicates the time of day and the date on which he or she may begin registering for classes. The time windows of students are assigned based on classification with seniors being allowed to register before juniors, juniors before sophomores, and sophomores before freshmen.

Prerequisite checking "went live" in December 2005. [Read more about this change in the registration process.](#)

Academic Advising and Advisor Holds

Each student having a program in the College of Liberal Arts is assigned an advisor based upon the student's program of study. Immediately before the priority registration period, an advisor hold will automatically be placed on each student's account. This advisor hold will prevent the student from registering for classes.

In order for the advisor hold to be lifted, a student must be advised by his or her academic advisor. Each department within the College of Liberal Arts determines how academic advising is handled. To have the advising hold lifted, each student must meet with an advisor. The name and contact information of the advisor is available through myOleMiss (formerly UM Online Services).

Visit [Steps for Academic Advising in the College of Liberal Arts](#) for a step-by-step guide to academic advising for students in the College.

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Steps for Academic Advising in the College of Liberal Arts

Priority registration is a busy period for students, faculty, and staff. Please schedule an appointment with your advisor as early as possible so that you can register as soon as your time window opens.

1. SCHEDULE AN APPOINTMENT WITH YOUR ADVISOR.
2. OBTAIN A COPY OF YOUR CURRENT COURSE SCHEDULE, YOUR MOST UM TRANSCRIPT, YOUR TRANSFER EQUIVALENCY REPORT, AND ANY EXTERNAL TRANSCRIPTS FROM ALL EXTERNAL ACADEMIC INSTITUTIONS FOR WHICH TRANSFER WORK DOES NOT APPEAR ON YOUR TRANSFER EQUIVALENCY REPORT.
3. PREPARE A TENTATIVE SCHEDULE USING A [LIBERAL ARTS ADVISING WORKSHEET](#) BEFORE VISITING YOUR ADVISOR.
4. MEET WITH YOUR ADVISOR.
5. KEEP A COPY OF YOUR SIGNED ADVISING WORKSHEET.

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Degree Applications for December 2007 Due in Dean's Office

Degree applications for December 2007 are due in the Dean's Office by Monday, April 16, 2007. The degree application should be on file in the Dean's Office at least one full semester before the actual date of graduation. Forms are available in Ventress Hall at any time.

The degree application must be filled out by the student, then signed by the advisor and department chair before it can be accepted by our office. You will need a copy of your transcript (including transfer work) to fill out this form.

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VOLUME 2, ISSUE 2 - FEBRUARY 2007

Spring 2007 Commencement Ceremony

The Commencement Ceremony for students who graduated in December 2006 and for students who plan to graduate in May or August 2007 will be held on Saturday, May 12, 2007.

There will be a general ceremony for all University graduates beginning at 9:00 a.m. in the Grove. Liberal Arts students should arrive no later than 8:30 a.m. at Ventress Hall in order to line up in time for the procession.



The College of Liberal Arts will have a separate ceremony, beginning at 2:00 p.m., in the Coliseum. Students should arrive no later than 1:15 at the Coliseum. At this ceremony, diplomas will be awarded to all students taking baccalaureate and master's degrees in the College of Liberal Arts.

Detailed instructions regarding the 2:00 p.m. ceremony in the Coliseum will be mailed to students later in this semester and will also be posted on the Liberal Arts web site at <http://www.olemiss.edu/libarts/>.

NOTE: If you require special assistance relating to a disability, please contact the Dean's Office at (662) 915-7177 as soon as possible.

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VOLUME 2, ISSUE 2 - FEBRUARY 2007

Dear Graduating Senior:

1. DIPLOMA APPLICATIONS FOR MAY AND AUGUST 2007 GRADUATES.

Diploma applications are required for all graduates. The Diploma Application form is used to order diplomas and to compile the information included in the Commencement program. In order to complete the graduation process, you must file a diploma application online. You will be notified by e-mail through your Ole Miss e-mail account when your diploma application is available online. **THIS IS VERY IMPORTANT!** You cannot graduate without filing a diploma application. **THE DEADLINE IS MARCH 23.** As you may already know, the University of Mississippi has only one graduation ceremony each year. Students who graduated in December are invited to participate in the May 2007 ceremony.

2. DEGREE APPLICATIONS FOR DECEMBER 2007 GRADUATES.

According to the University catalog, degree applications are due in the Dean's Office two full semesters before the date of graduation. It is, therefore, your responsibility to come by the Dean's Office and pick up the degree application, fill it out, have your adviser and chair of your major department sign the form, and return it to the Dean's Office. **IF YOU ARE GRADUATING IN DECEMBER 2007, YOU MUST FILE A DEGREE APPLICATION IN THE DEAN'S OFFICE BY APRIL 16, 2007!!!** Failure to do so will result in a delay of your graduation for the fall semester.

3. DEGREE REQUIREMENTS FOR GRADUATES.

Please be aware of the catalog requirements for specific grade point averages in your major and minor, your University of Mississippi credits, and your overall grade point average. Failure to meet these requirements prevents many seniors from graduating each year.

If you have questions concerning any of these deadlines, or degree requirements, please contact me immediately. My e-mail address is bleeton@olemiss.edu.

Sincerely,

Barbara Leeton
Director of Academic Support

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Prerequisite Checking and Priority Registration

Prerequisite checking went live December 2005 and will be active during the upcoming Priority Registration period.

In previous semesters if a student's academic coursework did not satisfy a course's prerequisites, the registration system gave a student a warning that the prerequisite was not met. However, the system would allow the student to book the class.

Now that prerequisite checking has been turned on, the registration system will allow a student to book a course if one of the two following conditions has been met:

1. if the prerequisite has been completed successfully in a previous semester
2. if the student is currently enrolled in the prerequisite course or courses.

A "CONDITIONALLY BOOKED" flag will be applied to a course if the student is currently enrolled in the prerequisite. After final grades have been submitted for the current term,

- If the prerequisite course **IS** completed successfully, the conditionally booked flag will be removed.
- If the prerequisite course is **NOT** completed successfully, the course will be dropped from the student's schedule.

If you receive an error message that you believe is a mistake (i.e. you have met or are currently enrolled in a prerequisite for a course), then contact the department office. If you wish to request an exception to the prerequisite, contact the department office.

Work is in progress to have external coursework entered into Campus Management so that transfer work will be taken into account in prerequisite checking.

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THE UNIVERSITY OF MISSISSIPPI

LIBERAL ARTS STUDENT E-NEWSLETTER



VOLUME 2, ISSUE 2 - FEBRUARY 2007

Final Examination Instructions

Any student having three or more examinations scheduled for the same day will arrange with the instructor to take the noon examination or the 7:30 p.m. examination on some other mutually satisfactory date. Please note that only the noon and 7:30 p.m. examination may be rescheduled for this reason.

Students should be allowed 3 hours to complete the final examination unless the instructor has previously informed the class otherwise.

No other examinations are to be given at other than scheduled hours, either for an individual or for a class, unless the instructor concerned has specific approval from the academic dean. The [Spring Semester 2007 Final Exam Schedule](#) is posted on the [Registrar's web site](#).

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