

THE UNIVERSITY OF MISSISSIPPI

# LIBERAL ARTS STUDENT E-NEWSLETTER



VOLUME 4, ISSUE 2 - FEBRUARY 2009

[[Liberal Arts News](#)] [[Dates and Deadlines](#)] [[Important Information](#)]

## Liberal Arts News

Greetings from the College of Liberal Arts

Each semester the electronic newsletter for students in the College of Liberal Arts contains important and timely information. [Read more.](#)

Degree Audit Can Provide Advising Assistance for Liberal Arts Students

The Degree Audit application, which was launched in May 2008, is available to all University undergraduate students and provides a way for students to view their progress toward fulfillment of degree requirements. [Read more.](#)

Academic Success Training Workshops

The Center for Excellence in Teaching and Learning (CETL) provides workshops every week on a variety of topics to help students succeed academically. [Read more.](#)

B.A. in Liberal Arts name changes to B.A. in Liberal Studies

To avoid confusion between the name of the degree and the name of the College of Liberal Arts, the B.A. in Liberal Arts will be renamed the B.A. in Liberal Studies starting in the Fall 2009. [Read more.](#)

Environmental Studies Minor

Faculty members from a wide range of departments have organized a new interdisciplinary minor – Environmental Studies. [Read more.](#)

Nominations Sought for Liberal Arts Teaching Awards

Nominations are being sought by the College of Liberal Arts for the **Liberal Arts Outstanding Teacher of the Year** and the **Cora Lee Graham Award for Outstanding Teaching of Freshmen** awards. [Read more.](#)

## Dates and Deadlines

**TUESDAY, MARCH 3, 2009** : Course Withdrawal Deadline

The last day to drop a class for the Spring 2009 semester is Tuesday, March 3, 2009. Since no University staff will be available after hours, students should complete the withdrawal by 4:45 PM that day. [Read more about the official University policy regarding the course withdrawal deadline.](#)

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**TUESDAY, MARCH 3, 2009:** Incomplete Grade Deadline

If the I mark has not been changed to a regular grade before the course withdrawal deadline, Tuesday, March 3, 2009, the I automatically changes to an F and is computed in the GPA. [Read more.](#)

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**TUESDAY, MARCH 24, 2009 :** May and August 2009 Diploma Application Deadline

Seniors who have filed a degree application for May and August 2009 in the Dean's Office will be notified by e-mail that the Diploma Application form is available online. Students should check their Ole Miss e-mail accounts on a regular basis. The deadline for processing the diploma application is **Tuesday, March 24, 2009**. Students who process diploma applications **after** Tuesday, March 24, 2009, will **NOT** have their names in the Commencement Program.

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**WEDNESDAY, MARCH 25, 2009 :** Academic Advising Begins for Priority Registration

**WEDNESDAY, April 1, 2009 :** Priority Registration for May Intersession, Summer, August Intersession, and Fall 2009

Priority registration is scheduled to open on Wednesday, April 1, 2009, for May Intersession, Summer, August Intersession, and Fall 2009. [Read more](#) and also [view a step-by-step guide for academic advising.](#)

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**THURSDAY, APRIL 2, 2009 :** Honors Convocation

**FRIDAY, APRIL 10, 2009 :** Deadline for Liberal Arts Teacher Award Notifications

[See the Liberal Arts news story above.](#)

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**FRIDAY, APRIL 17, 2009 :** December 2009 Degree Application Deadline

Degree applications for December 2008 are due in the Dean's Office by Friday, April 17, 2009. [Read more.](#)

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**SATURDAY, MAY 9, 2009:** Commencement

Commencement ceremonies for students who graduated in December 2008 and for students who plan to graduate in May or August 2009 will be held on Saturday, May 9, 2009. Times and locations of the individual ceremonies are posted on the [Registrar's site.](#)

**IMPORTANT INFORMATION**

## First Day Class Attendance Policy

Students must attend the first meeting of every course for which they are registered, unless they obtain prior departmental approval. [Read more.](#)

## Letter to Seniors Planning To Graduate in Spring and Summer 2009

In mid-September 2008, a letter was sent to all senior Liberal Arts students concerning important deadlines for degree applications and diploma applications. [Read entire letter.](#)

## Determining Honors Designation for Graduation

To graduate with honors, a student must complete at least 63 semester hours of work in residence at the University of Mississippi. [Read more.](#)

## Steps for Academic Advising

Priority registration is a busy period for students, faculty, and staff. Please schedule an appointment with your advisor as early as possible so that you can register as soon as your time window opens. [View the steps for academic advising.](#)

## Prerequisite Checking and Priority Registration

Prerequisite checking went live December 2005 and will be active during the upcoming Priority Registration period. [Read more.](#)

## Academic Calendars

- [Spring Semester 2009](#)
- [May Intersession 2009](#)
- [Full Summer 2009](#)
- [First Summer 2009](#)
- [Second Summer 2009](#)
- [August Intersession 2009](#)
- [Fall Semester 2009](#)

## Exam Schedule

- [Spring 2009 Exam Schedule](#)--The College of Liberal Arts strictly adheres to the official University policy concerning final examinations. [Read more.](#)

[\[Liberal Arts Home\]](#) [\[Ole Miss Home\]](#) [\[myOleMiss\]](#) [\[Webmail @ Ole Miss\]](#)

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THE UNIVERSITY OF MISSISSIPPI

# LIBERAL ARTS STUDENT E-NEWSLETTER



VOLUME 4, ISSUE 2 - FEBRUARY 2009

## Greetings from the College of Liberal Arts

Each semester the electronic newsletter for students in the College of Liberal Arts contains important and timely information. This issue of the newsletter has information about deadlines for graduation, a name change for the B.A. in Liberal Arts program, academic success workshops, and a new environmental studies minor, among other items.

We hope that you find this newsletter helpful. Let us know if there is information you would like to see in future newsletters; send your comments to [libarts@olemiss.edu](mailto:libarts@olemiss.edu).

If you ever have questions about academic matters in the College of Liberal Arts, please call 915-7177 or send an e-mail message to [ventress@olemiss.edu](mailto:ventress@olemiss.edu). Our capable and cordial staff stands ready to answer any questions that you might have.

Glenn Hopkins, Dean  
College of Liberal Arts

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# LIBERAL ARTS STUDENT E-NEWSLETTER



VOLUME 4, ISSUE 2 - FEBRUARY 2009

## Degree Audit Can Provide Advising Assistance for Liberal Arts Students

The Degree Audit application, which was launched in May 2008, is available to all University undergraduate students and provides a way for students to view their progress toward fulfillment of degree requirements. It can also be used if a student is contemplating changing majors or adding a minor by allowing the student to run a simulation in Degree Audit to see what requirements must be completed or how close the student may be to achieving the new major or minor.

-  English Comp I (ENG)
-  English Comp II (ENG)
-  Engl 385 (ENG)
-  Engl 497 (ENG)
-  Lit before 1800 (ENG)

*Graduation requirements which have been met have a green square next to them. Those which have NOT been met have a red circle next to them.*

Although Degree Audit can be a useful tool for students, it does not replace the graduation application process nor the advising process. Students will still need to contact the Dean's Office for detailed instructions concerning the degree application process.

- ▼  Minor Requirements
  -  Psy residency hrs (psy)
  -  18 hrs Psy courses (psy)
  -  Overall Minor GPA (psy)
  -  Resident Minor GPA (psy)

*Graduation requirements involving GPAs will automatically be flagged red. These requirements must be checked manually by the Dean's Office.*

To use Degree Audit as a student, log in to myOleMiss and choose the Student role and the Degree Audit menu.

The Degree Audit application uses major and minor information stored in SAP Campus Management to determine whether degree requirements have been met. To declare a major or minor or to make changes to existing major and minor information, visit the Office of the Dean.

The University Catalog remains the official reference for determining graduation requirements. Please note that not all older catalogs have been entered in the computer system for use by Degree Audit.

For technical assistance with Degree Audit, please send an e-mail message to [degreeaudit@olemiss.edu](mailto:degreeaudit@olemiss.edu).

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## Academic Success Training Workshops

The [Center for Excellence in Teaching and Learning](#) (CETL) provides workshops every week on a variety of topics to help students succeed academically. These Academic Success Training workshops are held in 110 Somerville every Tuesday and Thursday at 10 am and 4 pm and repeated on Wednesday at 3 pm. There is a different topic each week, including effective study habits, reading strategies, problem solving, staying motivated, developing presentations, avoiding plagiarism, and test preparation among others. The [complete schedule of workshops](#) is available on the website for the CETL under the link for "Information for Students."

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# LIBERAL ARTS STUDENT E-NEWSLETTER



VOLUME 4, ISSUE 2 - FEBRUARY 2009

## B.A. in Liberal Arts name changes to B.A. in Liberal Studies

To avoid confusion between the name of the degree and the name of the College of Liberal Arts, the B.A. in Liberal Arts will be renamed the B.A. in Liberal Studies starting in the Fall 2009. Only the name has changed, not the course requirements.

The University of Mississippi undergraduate catalog describes a B.A. in Liberal Studies as a "multidisciplinary degree program that allows students to select three minors, two of which must be within the College of Liberal Arts. Students must complete Spch 102 and at least 12 hours at the 300 level or higher in each of the selected minors." Students must also earn a grade of C or better in each course for the major. This degree program allows students to customize their degree to fit their academic or career aspirations. The B.A. in Liberal Studies is especially beneficial for fields that do not require a specific undergraduate degree, such as business, law, or medicine.

Advisors for this degree program are located in the Student Services office in 103 Ventress Hall. For more information, please call 915-7177.

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# LIBERAL ARTS STUDENT E-NEWSLETTER



## Environmental Studies Minor

Faculty members from a wide range of departments have organized a new interdisciplinary minor – Environmental Studies. A minor in environmental studies is designed to introduce students to an interdisciplinary approach to environmental concerns, including: 1) a study of human / environmental interactions from the viewpoint of the social sciences; 2) a reflection on environmental themes in the arts and humanities; 3) the scientific foundations of environmental thought.

The Environmental Studies minor consists of ENVS 101: Classics of Modern Environmental Literature, either BISC 104 or BISC 162, and 12 hours of approved electives. The approved electives must include a minimum of three hours in at least two of the three discipline categories: Humanities, Natural Sciences, and Social Sciences.

### Humanities Category

- ENGL 362 American Env Lit 1850-Present
- ENGL 447 Animals in Lit
- ENGL 475 Southern Env Writing
- ENGL 483 Renaissance Lit and the Environment
- GST 391 Women, Gender, and the Environment
- PHIL 345 Environmental Ethics

### Natural Sciences:

- BISC 318 Botany
- BISC 320 Introductory Marine Biology
- BISC 329 Biology of Fishes
- BISC 334 Ornithology
- BISC 337 Introductory Entomology
- BISC 342 Plant Diversity
- BISC 345 Symbiosis
- BISC 350 Mammology
- BISC 413 Conservation Biology
- BISC 525 Conservation and Restoration Ecology
- CHEM 104 Chemistry for Non-majors or CHEM 105 Chemistry for Majors
- PHCL 347/547 Introduction to Environmental Toxicology
- PHCL 381/581 Introduction to Toxicology

## Social Sciences:

- ANTH 319 Environmental History of the South
- ANTH 330 Environmental Anthropology
- ANTH 331 American Indians and the Natural World
- PPL 381 Global Environmental Issues
- SOC 411 Environment, Technology, and Society

For more information about this minor, contact Dr. Ann Fisher-Wirth (Professor of English) at [afwirth@olemiss.edu](mailto:afwirth@olemiss.edu) or 915-5929.

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THE UNIVERSITY OF MISSISSIPPI

# LIBERAL ARTS STUDENT E-NEWSLETTER



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## Nominations Sought for Liberal Arts Teaching Awards

Nominations are being sought by the College of Liberal Arts for the ***Liberal Arts Outstanding Teacher of the Year*** and the ***Cora Lee Graham Award for Outstanding Teaching of Freshmen*** awards.

Eligibility for both awards is limited to faculty of professorial rank (Assistant Professor, Associate Professor, and Full Professor) in the College of Liberal Arts. In addition, the Graham award is limited to faculty actively involved in teaching 100- or 200-level courses or other courses intended primarily for freshmen. Temporary and visiting faculty, as well as previous recipients, are not eligible.

Criteria for the award include, but are not limited to, excellence of class instruction, intellectual stimulation of students, and concern for students' welfare. Both recipients will be recognized during the College's commencement ceremony, have their names added to award plaques in the Dean's office, and receive \$1,000.

The deadline for submitting nominations for 2009 is Friday, April 10, 2009.

## Instructions for Submitting Nominations for 2009

All nominations must be received in the Office of the Dean ***no later than Friday, April 10, 2009.***

### IMPORTANT:

- The following forms are available for download in PDF format, which requires the free, downloadable [Adobe Reader 9](#).
- Mac users should use the Adobe Reader and ***not*** the Preview application.

### METHOD 1: Electronic Submission by E-Mail

If you have Adobe Reader Version 7 or above, fill out the following PDF forms and click the "SUBMIT BY E-MAIL" button.

- [Liberal Arts Outstanding Teacher of the Year Award Form](#) (620 KB)
- [Cora Lee Graham Award for Outstanding Teaching of Freshmen Form](#) (620 KB)

If you submit the form by e-mail, you do ***NOT*** need to mail a copy to the College of

## Liberal Arts.

### METHOD 2: Submission of Printed Form

If you have Adobe Reader Version 5 or Version 6, fill out the following PDF forms and print them. (Forms can also be obtained in Ventress Hall.)

- [Liberal Arts Outstanding Teacher of the Year Award Form](#) (252 KB)
- [Cora Lee Graham Award for Outstanding Teaching of Freshmen Form](#) (252 KB)

Forms may also be obtained in the Dean's Office in Ventress Hall. Hand deliver or mail the completed form to the following address:

Liberal Arts Teacher Award Nomination  
College of Liberal Arts, Ventress Hall  
University of Mississippi  
University, MS 38677

## Previous Recipients

First awarded in 1985, the previous recipients of the Liberal Arts Outstanding Teacher of the Year award are: Sheila Skemp (History), Jerrold Heindel (Biology), James Cooke (History), William Lawhead (Philosophy and Religion), Mary Kallman (Psychology), Eldon Miller (Mathematics), Kenneth McGraw (Psychology), Donald Dyer (Modern Languages and Linguistics), John Hull (Biology), Talmadge James Reid (Mathematics), Colby Kullman (English), Lee Bolen (Physics), Daniell Mattern (Chemistry and Biochemistry), Rebecca Holberton (Biology), Edmund Keiser (Biology), Douglass Sullivan-Gonzalez (History), Samir Husni (Journalism), Ethel Young-Minor (English), Benjamin Fisher (English), John Neff (History), Ann Fisher-Wirth (English), Sheri Rieth (Art), and Daniel O'Sullivan (Modern Languages).

The Cora Lee Graham Award for Outstanding Teaching of Freshmen has been awarded since 1987 to the following recipients: Jon Parcher (Chemistry and Biochemistry), Lee Bolen (Physics), Kwang-Sik Yun (Chemistry), Daniel Williams (English), Jeffrey Watt (History), Gerard Buskes (Mathematics), William Scott (Chemistry and Biochemistry), Kees Gispen (History), Paul Lago (Biology), Hans-Jurgen Gaycken (Modern Languages), Walter Cleland, Jr. (Chemistry and Biochemistry), Michael Lynch (Philosophy and Religion), L. Marvin Overby (Political Science), Holly Reynolds (Political Science), Kathryn McKee (English and Southern Studies), Gary Gaston (Biology), Frederick Lorenzo (History), Timothy Nordstrom (Political Science), Aileen Ajootian (Classics), Joe Turner Cantú (Theatre Arts), Jason Ritchie (Chemistry and Biochemistry), and Tamar Goulet (Biology).

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## Course Withdrawal Deadline

The last day to drop a class for the Spring 2009 semester is Tuesday, March 3, 2009. The following is the official policy regarding late withdrawal from a course as stated on page 41 of the Spring 2008 Undergraduate Catalog.

Late Withdrawal from a Course • After the course withdrawal deadline, a student may drop a course only in cases of extreme and unavoidable emergency as determined the student's academic dean. Unacceptable reasons for late withdrawal include dissatisfaction over an expected grade or a change in a student's degree program or major. In no case may a class be dropped after the last regular class day semester, session, or term.

Courses dropped after the course withdrawal deadline will still appear on the student's official transcript. The W mark will be recorded if the student is passing the course at the time of withdrawal; the F grade will be recorded if the student is failing.

Students who wish to petition for a late withdrawal from a course should contact the Office of Student Services in Ventress Hall 103.

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## Incomplete Grade Deadline

The College provides an update for students who received the temporary mark of I.

The temporary mark of I (incomplete) is given to a student when, for unusual reasons acceptable to the instructor, course requirements cannot be completed before the end of the semester. The I Mark Assignment Form is submitted by the instructor and details the work to be completed by the student and the deadline for completion. A copy of this form is emailed by the Registrar's office to the student.

If the I mark has not been changed to a regular grade before the course withdrawal deadline, Tuesday, March 3, 2009, the I automatically changes to an F and is computed in the GPA. The 2007-08 Undergraduate Catalog mistakenly states that the course withdrawal deadline is the 25th day of classes; the course withdrawal deadline is now the 30th day of classes – Tuesday, March 3, 2009.

If you received an I for a course from the Fall 2008 semester or from Wintersession 2009, then check your I Mark Assignment Form to understand the conditions for completing the coursework.

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## Priority Registration for May Intersession, Summer, and Fall 2009

### Student Time Windows

Priority registration is scheduled to open on Wednesday, April 1, 2009, for May Intersession, Summer, and Fall 2009. As has been the case in previous semesters, each student is assigned a time window which indicates the time of day and the date on which he or she may begin registering for classes. The time windows of students are assigned based on classification with seniors being allowed to register before juniors, juniors before sophomores, and sophomores before freshmen.

Prerequisite checking "went live" in December 2005. [Read more about this change in the registration process.](#)

### Academic Advising and Advisor Holds

Each student having a program in the College of Liberal Arts is assigned an advisor based upon the student's program of study. Immediately before the priority registration period, an advisor hold will automatically be placed on each student's account. This advisor hold will prevent the student from registering for classes.

In order for the advisor hold to be lifted, a student must be advised by his or her academic advisor. Each department within the College of Liberal Arts determines how academic advising is handled. To have the advising hold lifted, each student must meet with an advisor. The name and contact information of the advisor is available through myOleMiss (formerly UM Online Services).

Visit [Steps for Academic Advising in the College of Liberal Arts](#) for a step-by-step guide to academic advising for students in the College.

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## Steps for Academic Advising in the College of Liberal Arts

***Priority registration is a busy period for students, faculty, and staff. Please schedule an appointment with your advisor as early as possible so that you can register as soon as your time window opens.***

### 1. SCHEDULE AN APPOINTMENT WITH YOUR ADVISOR.

- Visit [myOleMiss](#) to find out the name and contact information of your advisor.

### 2. OBTAIN A COPY OF THE FOLLOWING ITEMS:

- [Current course schedule](#)
- [Most recent UM transcript](#)
- [Transfer Equivalency Report](#)
- External transcripts from all external academic institutions for which transfer work ***does not appear on your Transfer Equivalency Report.***

### 3. PREPARE A TENTATIVE SCHEDULE USING A [LIBERAL ARTS ADVISING WORKSHEET](#) BEFORE VISITING YOUR ADVISOR.

- The Liberal Arts Advising Worksheet form is available in PDF format on the [Liberal Arts web site](#). Course offerings for the upcoming semesters will be available to view in [myOleMiss](#) in the near future.

### 4. MEET WITH YOUR ADVISOR.

### 5. KEEP A COPY OF YOUR SIGNED ADVISING WORKSHEET.

## Useful Registration Links

The [Liberal Arts Advising Worksheet](#) is available in PDF format on the College of Liberal Arts web site at <http://www.olemiss.edu/libarts/onlineforms/AdvisingWorksheet.pdf>.

The [Registrar's web site](#) at <http://www.olemiss.edu/depts/registrar/> contains detailed academic calendars and exam schedules for current and upcoming semesters.

[myOleMiss](#) at <http://my.olemiss.edu/> allows students to view and print advisor information, print unofficial copies of UM transcripts, print course schedules, and search course offerings

for upcoming semesters.

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THE UNIVERSITY OF MISSISSIPPI

# LIBERAL ARTS STUDENT E-NEWSLETTER



VOLUME 4, ISSUE 2 - FEBRUARY 2009

## Degree Applications for December 2009 Due in Dean's Office

Degree applications for December 2009 are due in the Dean's Office by Friday, April 17, 2009. The degree application should be on file in the Dean's Office at least one full semester before the actual date of graduation. Forms are available in Ventress Hall at any time.

The degree application must be filled out by the student, then signed by the advisor and department chair before it can be accepted by our office. You will need a copy of your transcript (including transfer work) to fill out this form.

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THE UNIVERSITY OF MISSISSIPPI

# LIBERAL ARTS STUDENT E-NEWSLETTER



VOLUME 4, ISSUE 2 - FEBRUARY 2009

## University Class Attendance Policy

Students who do not attend the first day of a class may be removed from the class roll. The following statement is an excerpt from page 42 of the official Spring 2008 Undergraduate Catalog:

***"Students must attend the first meeting of every course for which they are registered, unless they obtain prior departmental approval. Without such approval, a student who is absent from the first class meeting may be dropped from that class by the dean of the school or college with the responsibility for the course."***

It is the student's responsibility to contact the department office prior to the first day of class to request permission to be absent. Each department will decide whether to enforce this policy.

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## THE UNIVERSITY OF MISSISSIPPI

LIBERAL ARTS  
STUDENT  
E-NEWSLETTER

VOLUME 4, ISSUE 2 - FEBRUARY 2009

September 5, 2008

Dear Graduating Senior:

1. DECEMBER 2008 GRADUATES - DIPLOMA APPLICATIONS

Diploma applications are required for all graduates. The Diploma Application form is used to order diplomas and to compile the information included in the Commencement program. In order to complete the graduation process, you must file a diploma application online. You will be notified by e-mail through your Ole Miss e-mail account when your diploma application is available online. **THIS IS VERY IMPORTANT!** You cannot graduate without filing a diploma application. THE DEADLINE IS SEPTEMBER 29. As you may already know, the University of Mississippi has only one graduation ceremony each year. Students graduating in December will be invited to participate in the May 2009 ceremony. You should have already filed your degree application in the Dean's Office.

2. MAY & AUGUST 2009 GRADUATES - DEGREE APPLICATIONS

According to the University catalog, degree applications are due in the Dean's Office two full semesters before the date of graduation. It is, therefore, your responsibility to come by the Dean's Office and pick up the degree application, fill it out, have your adviser and chair of your major department sign the form, and return it to the Dean's Office. IF YOU ARE GRADUATING IN MAY OR AUGUST 2009, YOU MUST FILE YOUR DEGREE APPLICATION IN THE DEAN'S OFFICE ACCORDING TO THE FOLLOWING SCHEDULE! Failure to do so will result in a delay of your graduation for spring semester.

First Letter of Last Name	Due Date
A-D	September 19, 2008
E-K	October 3, 2008
L-R	October 17, 2008
S-Z	November 7, 2008

3. DEGREE REQUIREMENTS FOR GRADUATES

Please be aware of the catalog requirements for specific grade point averages in your major and minor, your University of Mississippi credits, and your overall grade point average. Failure to meet these requirements prevents many seniors from graduating each year.

If you have questions concerning any of these deadlines, or degree requirements, please contact me immediately. My email address is [bleeton@olemiss.edu](mailto:bleeton@olemiss.edu).

Sincerely,

Barbara Leeton  
Director of Academic Support

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THE UNIVERSITY OF MISSISSIPPI

# LIBERAL ARTS STUDENT E-NEWSLETTER



VOLUME 4, ISSUE 2 - FEBRUARY 2009

## Determining Honors Designation for Graduation

To graduate with honors, a student must complete at least 63 semester hours of work in residence at The University of Mississippi. The required GPA must be attained on all work completed in residence at The University of Mississippi separately considered, as well as on all college work attempted both at the university and at other institutions, including independent study (correspondence or Internet-based) courses taken, regardless of whether such work has been accepted for transfer credit at the university.

### Cum Laude

To be eligible for a degree CUM LAUDE, a student must have a grade-point average of 3.50 or above but below 3.75 on all college work attempted.

### Magna Cum Laude

To be eligible for a degree MAGNA CUM LAUDE, a student must have a grade-point average of 3.75 or above but below 3.90 on all college work attempted.

### Summa Cum Laude

To be eligible for a degree SUMMA CUM LAUDE, a student must have a grade-point average of 3.90 or above on all college work attempted.

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THE UNIVERSITY OF MISSISSIPPI

# LIBERAL ARTS STUDENT E-NEWSLETTER



VOLUME 4, ISSUE 2 - FEBRUARY 2009

## Prerequisite Checking and Priority Registration

### Prerequisite Checking

Prerequisite checking went live December 2005 and will be active during the upcoming Priority Registration period.

In previous semesters if a student's academic coursework did not satisfy a course's prerequisites, the registration system gave a student a warning that the prerequisite was not met. However, the system would allow the student to book the class.

Now that prerequisite checking has been turned on, the registration system will allow a student to book a course if one of the two following conditions has been met:

1. if the prerequisite has been completed successfully in a previous semester
2. if the student is currently enrolled in the prerequisite course or courses.

### Conditional Bookings

A "CONDITIONALLY BOOKED" flag will be applied to a course if the student is currently enrolled in the prerequisite. After final grades have been submitted for the current term,

- If the prerequisite course **IS** completed successfully, the conditionally booked flag will be removed.
- If the prerequisite course is **NOT** completed successfully, the course will be dropped from the student's schedule.

If you receive an error message that you believe is a mistake (i.e. you have met or are currently enrolled in a prerequisite for a course), then contact the department office. If you wish to request an exception to the prerequisite, contact the department office. A list of all Liberal Arts departments with contact information is available on the [Liberal Arts Web site](#).

Work is in progress to have external coursework entered into Campus Management so that transfer work will be taken into account in prerequisite checking.

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THE UNIVERSITY OF MISSISSIPPI

# LIBERAL ARTS STUDENT E-NEWSLETTER



VOLUME 4, ISSUE 2 - FEBRUARY 2009

## Final Examination Instructions

Any student having three or more examinations scheduled for the same day will arrange with the instructor to take the noon examination or the 7:30 p.m. examination on some other mutually satisfactory date. Please note that only the noon and 7:30 p.m. examination may be rescheduled for this reason.

Students should be allowed 3 hours to complete the final examination unless the instructor has previously informed the class otherwise.

No other examinations are to be given at other than scheduled hours, either for an individual or for a class, unless the instructor concerned has specific approval from the academic dean. The [Spring Semester 2009 Final Exam Schedule](#) is posted on the [Registrar's web site](#).

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