

Regents School of Oxford

Executive Head, Job Description

Responsibilities:

The Regents School of Oxford Executive Head will be responsible for administration of the daily activities and duties of the school, being accountable to and the sole employee of the Board of Directors. The primary roles include, but are not limited to, management of staff, academics, and facilities; budgeting; public relations, marketing, fundraising and development; admissions; and athletics. The Executive Head will insure adherence to the vision, mission and values of Regents as articulated in our mission statement and will enforce quality control standards by reviewing the consistency and quality of a Regents education. He/she will foster an environment of grace and truth and consistently act as a role model for students, faculty and staff, taking responsibility for his/her decisions and actions and working to build an environment that provides a classical and Christian education by empowering teachers to shepherd children's hearts and minds.

Qualifications:

Regents seeks an individual who is fully committed to Christ, seeking to glorify Him in his/her personal and professional life above all else. We are looking for a candidate with a demonstrated passion for classical Christian education and with a giftedness in administration. Regents is a school in the process of growth, making it necessary for the Executive Head to be willing to adjust duties and responsibilities as the school's growth demands. The ideal candidate will thrive in a close knit community of parents and faculty who are committed to Regents' mission and core values, and will be able to demonstrate the ability to bring his/her ideas to fruition.

Strong communication and organizational skills are required.

Master's degree in education or related field preferred, or the candidate must be willing to go through the leadership program to be certified by MAIS (www.msais.org).

Two to five years of administrative experience in a classical Christian organization preferred.

References will be requested. Compensation package is commensurate with experience and the regional independent school market. Regents is a non-denominational, evangelical school that does not discriminate against race, creed, or color.

A Unique Opportunity, For a Unique Position

Regents School of Oxford, now in its tenth year of existence, has graduated from a fledgling stage, when an unsure community wondered what to expect from a new startup school boasting an unfamiliar philosophy of classical Christian education. Enjoying healthy growth and vitality with 205 students registered for the 2010/2011 school year, the school is now recognized by the community as a strong alternative and has a waiting list for enrollment. National tests scores are in the upper percentile for Regents students, and the school is preparing to present its first graduates in the 2012 school year.

Oxford, Mississippi, --a namesake for Oxford, England, as a statement of appreciation of great education-- sits in the rolling hills of North Mississippi. Home to the renowned University of Mississippi, Oxford offers residents a quality of life unique to those found only in college towns. Featured in respected publications as a top location for livability, this bookish and artsy town boasts famous residents and hosts the sophisticated tourist as well as a Presidential Debate.

Oxford receives high marks for its charming culture and low cost of living. To learn more about both town and gown refer to www.oxfordms.com or www.olemiss.edu.