



## STEERING COMMITTEE RECOMMENDATION APPROVAL REQUEST

**Process:** *Student Electronic Account Life Cycle*

**Description of Recommendation:**

- *Electronic accounts will be the primary method of communication with students.*
- *Electronic accounts will be created for each student and include access to four major areas*
  1. *SAP Campus Management – for access to student information records*
  2. *Blackboard – for access to web based course instruction*
  3. *Email – for access to official University communication*
  4. *WebID – for access to other student oriented web applications*
- *Electronic accounts will be generated at the event of student admission*
- *Electronic account names will adhere to a standard format*
- *Electronic account access information will be delivered via the admissions letter*
- *Electronic accounts will be terminated when a student no longer has an affiliation with the process supported by the account*

**Underlying Opportunities:**

- *This process will support the concept of portals whereby the student will access one entry point for all services*
- *This process will support reducing the number of usernames and passwords required from a student by moving toward the goal of single sign on whereby the student will need only one username and password to access all relevant information.*

- *This process will provide opportunities to simplify and streamline existing account creation methods.*

**Pros Supporting the Recommendation:**

- *The majority of students are familiar with and at ease using electronic communication*
- *Information related to the accurate delivery of electronic communication is more readily available than that of other communication methods.*

**Cons Against the Recommendation:**

- *The delivery of electronic content presents various security challenges*
- *The means for access to electronic content is not readily available to all students*

**Issues, Concerns, or Currently Unresolved Aspects of the Recommendation:**

- *There is an ongoing cost associated with maintaining an LDAP account for every admitted and enrolled student. This cost is based on the number of accounts created. LDAP is the technology that allows one account to be used for several different services.*
- *It may not be feasible to convert existing accounts to the format selected for all new accounts.*
- *Accounts for students who are also faculty/staff present additional requirements.*
- *The infrastructure in place for the first phase of new account management was obtained via an Associates and Partners grant. It does not provide the high availability features needed for a production service.*

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**Date Submitted:**

**For further information about this recommendation, contact:**

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