



*STEERING COMMITTEE
RECOMMENDATION APPROVAL*

Process: Turner Center Fee Payment

The following items of the proposal were approved as noted:

1. The changes will be effective with the 2002 summer session
2. The Turner Center arena fee payment process will be eliminated.
3. The registration process will consist of three phases:
 - a. Phase 1
 - b. Phase 2
 - c. Phase 3
4. A nonrefundable registration fee will be assessed as follows:
 - a. Phase 1-the fee is waived
 - b. Phase 2-\$50
 - c. Phase 3-\$100
 - d. The fee will be waived for newly admitted students registering for the first time in either Phase 2 or 3.
5. Students may register for courses during the following dates:
 - a. Intersession 2002
 - i. Phase 1-March 27, 2002 to April 30, 2002
 - ii. Phase 2-May 1, 2002 to May 12, 2002
 - iii. Phase 3-May 13, 2002 to May 14, 2002
 - b. Full Summer Term 2002
 - i. Phase 1-March 27, 2002 to April 30, 2002
 - ii. Phase 2-May 1, 2002 to May 28, 2002
 - iii. Phase 3-May 29, 2002 to June 4, 2002
 - c. 1st Summer Term 2002
 - i. Phase 1-March 27, 2002 to April 30, 2002
 - ii. Phase 2-May 1, 2002 to May 28, 2002
 - iii. Phase 3-May 29, 2002 to May 31, 2002

- d. 2nd Summer Term 2002
 - i. Phase 1-March 27, 2002 to May 31, 2002
 - ii. Phase 2-June 1, 2002 to July 1, 2002
 - iii. Phase 3-July 2, 2002 to July 5, 2002
 - e. Fall 2002
 - i. Phase 1
 - 1. March 27, 2002 to April 30, 2002
 - 2. May 10, 2002 to July 31, 2002
 - ii. Phase 2-August 1, 2002 to August 18, 2002
 - iii. Phase 3-August 19, 2002 to August 30, 2002
 - f. Spring 2003
 - i. Phase 1-October 25, 2002 to November 27, 2002
 - ii. Phase 2-December 16, 2002 to January 7, 2003
 - iii. Phase 3-January 8, 2003 to January 22, 2003
6. The Registration Fee Invoice / Fee Payment Form will no longer be used.
7. Tuition and fees for students registering during Phase 1 will be billed via the monthly Bursar Statement as follows:
- a. Intersession, full term, and 1st term-April 30, 2002
 - b. 2nd term-May 31, 2002
 - c. Fall-July 31, 2002
 - d. Spring-November 30, 2003
8. Students registering during Phase 2 or 3 will receive an email notification, and an invoice will be produced and mailed to the local address on the next business day.
9. Full payment of tuition and fees will be due on the following days:
- a. Intersession, full summer term, and 1st summer term
 - i. April 15, 2002
 - b. 2nd summer term
 - i. June 15, 2002
 - c. Fall semester
 - i. August 15, 2002
 - d. Spring 2003
 - i. December 15, 2003
 - e. Payments can be made during the semester; however, a monthly service fee of 1.5% will accrue on any unpaid balance.
10. Students who receive excess financial aid will have two delivery options:
- a. Direct deposit to a checking account
 - b. Paper check mailed to local mailing address
11. Excess financial aid will be disbursed as follows:
- a. The first disbursement for a semester or term will occur five days prior to the first day of classes. The direct deposit file will be electronically sent to the bank, and a paper check will be mailed.

- b. Subsequent disbursements will be processed as follows:
 - i. Direct deposit will be processed every business day
 - ii. Paper checks will be processed once each week
- 12. The University will place more emphasis on communication to students via email.
- 13. The University will encourage students to register via the web as the telephone registration system is being phased out.

The proposal to adopt an earlier start date for the assessment of the course change fee was not approved.